



ROYAL BOROUGH OF KINGSTON UPON THAMES

MapKing0109

The Kingston upon Thames (Off-Street Parking Places) (Cambridge Road Estate) (No. *) 202*

DOCUMENTS FOR INSPECTION

1. A copy of the notice to appear in the Surrey Comet and the London Gazette on 12 June 2025
2. The Council's statement of reasons for proposing the Traffic Management Order (TMO)
3. Draft TMO including draft maps



ROYAL BOROUGH OF KINGSTON

(Reference MapKing0109)

The Kingston upon Thames (Off-Street Parking Places) (Cambridge Road Estate) (No. *) 202*

Statement of Reason

The Council is developing the Cambridge Road Housing Estate. This Order is concerned with the provision for Phase 1a, Block B and Block E.

To ensure the operation of the new development aligns with wider policies related to parking, particularly limiting the impact of displaced parking into surrounding controlled parking zones, to mitigate the risk of non-resident, particularly commuter parking onto the new estate, and to ensure that estate access roads remain clear of obstruction from dangerous or obstructive parking, the Council is required to introduce suitable parking restrictions.

A legal agreement entered into between the Council and the developer, and limited parking capacity require that eligibility for parking permits is limited, as set out in this Order. Provision is also made for disabled blue badge holders, and Car Club parking spaces.

ROYAL BOROUGH OF KINGSTON UPON THAMES

1. **NOTICE IS HEREBY GIVEN** that the Council of the Royal Borough of Kingston upon Thames propose to make the following Order **The Kingston upon Thames (Off Street Parking Places) (Cambridge Road Estate) (No. *) Order 202*** under sections 6, 32, 33, 35, 45, 46, 49 and 124 insofar as applicable to the Road Traffic Regulation Act 1984¹, as amended, and all other powers thereunto enabling.
2. The general effect of the Order would be to introduce
 - o a car club bay south of block B
 - o a system of controlled parking (known as a Permit Parking Area - PPA) in:

On-Street and parking areas and Off-Street parking areas within the Cambridge Road Estate.

The Order relating to this PPA (**CRE**) would provide that;

- (a) the hours of control (the “permitted hours”) in the PPA would apply Monday to Saturday between 8.30am and 6.30pm;
- (b) vehicles which may be left in the PPA during its permitted hours would be those displaying a valid resident’s permit relating to (**CRE**) PPA;

resident’s permits would be issued by the Council, on application being made together with payment of the appropriate charge and will be limited to one permit per household. Properties eligible for a permit will be for the:-

Off-Street Parking Bays

- a resident who has entered into a Landlord Offer agreement with the Council, residing in a property within the building identified as Block B, which explicitly authorises access to a parking permit for the duration of their tenancy in the Block B undercroft off-street car park.
- a resident who has purchased a property within the Building identified as Block E, which includes agreement for access to a parking permit for a period not exceeding the leasehold agreement in the Block E undercroft off-street car park only.

On-Street Parking Bays

- a resident who has entered into a Landlord Offer agreement with the Council, residing in a property within the building identified as Block B, which explicitly authorises access to a parking permit for the duration of their tenancy.

NOTE: Certain residents will be exempt from permit charges, pursuant to the Landlord Offer in relation to Block B, or other long term arrangements as may be entered into by the Council with respect of the Block E off street car park.

3. Copies of the proposed Order, of the Council’s Statement of Reasons for proposing to make the Order, may be inspected as follows:-
 - (a) online at <https://www.kingston.gov.uk/tmos-open-statutory-consultation>; selecting reference **MapKing0109 – Cambridge Road Estate Area PPA**
 - (b) Council libraries; also
 - (c) copies of the above documents can be obtained by calling 020 8547 5000 between 9am and 5pm Monday to Friday; or
 - (d) emailing tmo@kingston.gov.uk (please quote ref **MapKing0109**).

¹ 1984 c.27

4. If you would like to make comments on the proposed Order you can do so by emailing tmo@kingston.gov.uk Alternatively please send to The Traffic Order Team, Highways and Transport, Kingston and Sutton Shared Service, Guildhall 2, Kingston upon Thames KT1 1EU please quote the following reference **MapKing0109 – Cambridge Road Estate Area PPA by 3 July 2025**.

Dated 12 June 2025

Ali Ataie
Corporate Head of Service, Highways & Transport (interim)

Note: Persons responding to the proposed Order should be aware that the council may be legally obliged to disclose the information provided to third parties.

Schedule

Item	Charge
Residents Parking Permit, 1 month	£30.80
Residents Parking Permit, 3 months	£48.70
Residents Parking Permit, 6 months	£77.00
Residents Parking Permit, 12 months	£123.10
Temporary Parking Permit, Resident, On Street, 3 months (New Resident permit temporary)	£51.30
Car Club Permit, 12 months	£666.90

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TRAFFIC MANAGEMENT ORDER

202* No. **

The Kingston upon Thames (Off-Street Parking Places) (Cambridge Road Estate) (No. *) 202*

Made: 202*

Coming into force: 202*

ARRANGEMENT OF ARTICLES

PART I - PRELIMINARY

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2. Interpretation

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13. Manner of standing in a parking place, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place

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14. Power to suspend the use of a parking place, parking bay or car club bay within a parking place, off-street parking place or parking bay within an off-street parking place
15. Restriction on the use of a parking place, car club bay, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place
16. Restriction on waiting by a vehicle in a parking place, parking bay or car club bay within a parking place, off- street parking place or parking bay within an off-street parking place
17. Placing of traffic signs, etc.

Section 2 – Application for and issue of permits

18. Application for and grant of resident's permits
19. Refund of charges paid in respect of resident's permits
20. Surrender, Withdrawal and Validity of Permits
21. Application for and grant of car club permits
22. Refund of charges paid in respect of car club permits
23. Payment of Parking Charges
24. Contravention in Parking Places
25. Restriction on Removal of Notices
26. Vehicles Exempt from Charges
27. Movement of Vehicles Left in Parking Places

SCHEDULES

Schedule 1 - Housing estate permit parking zone for the purpose of permit eligibility

Schedule 2 - Households within Permit Parking Area for the purpose of the definition of "resident" who may park in the Off-Street Parking Bays

Schedule 3 - Households within Permit Parking Area for the purpose of the definition of "resident" who may park in the On-Street Parking Bays

Schedule 4 - Charges relating to permits.

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The Council of the Royal Borough of Kingston upon Thames, after consulting the Commissioner of Police of the Metropolis, in exercise of the powers conferred by sections 6, 32, 33, 35, 45, 46, 49 and 124 (so far as applicable) to the Road Traffic Regulation Act 1984(**a**) as amended and the Road Traffic Act 1991(**b**) as amended and of all other enabling powers thereunto enabling, hereby makes the following Order:-

PART 1

GENERAL

Citation and Commencement

1. This Order may be cited as the **Kingston upon Thames (Off Street Parking Places) (Cambridge Road Estate) (No. *) Order 202*** and shall come into force on **** Month 202***.

Interpretation

2. (1) In this Order unless the context otherwise requires:-

"the Act" means the Road Traffic Regulation Act 1984 as amended;

"authorised officer" means any person appointed from time to time by the Council for the supervision and management of the parking places;

"car club operator" means an organisation operating a car sharing scheme approved by the Council to operate within the Royal Borough of Kingston upon Thames;

"car club vehicle" means a vehicle which is owned by the car club operator and which is available for use by registered car club members in accordance with any regulations made by the car club operator;

"civil enforcement officer" has the same meaning as in section 76 of Traffic Management Act 2004(**c**), being a person authorised by or on behalf of the Council to supervise any parking place;

"the Council" means the Council of the Royal Borough of Kingston upon Thames;

"designated vehicle" means a vehicle authorised by the Council to use specifically reserved parking bays or parking places;

"disabled person's badge" and "disabled person's vehicle" have the same meaning as in the Local Authorities Traffic Orders (Exemptions for Disabled Persons) (England) Regulations, 2000(**d**);

"driver" in relation to a vehicle waiting in a parking place means the person driving the vehicle at the time it was left in the parking place;

"enactment" means any enactment, whether public, general or local and includes any order, bye-law, rule, regulation, scheme or other instrument having effect by virtue of an

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enactment.;

“estate”, or “the Estate” shall mean the Cambridge Road residential estate as defined in schedule 1 to this Order and illustrated on the supporting plans.

(a) 1984 c.27 **(b)** 1991 c.40 **(c)** 2004 C18 **(d)** SI 2000/683

“goods” means goods or burden of any kind and includes postal packets of any description; and “delivering” and “collecting” in relation to any goods includes checking the goods for the purpose of their delivery or collection;

“goods carrying vehicle” means a motor vehicle which is constructed or adapted for use for the carriage of goods or burden of any description and is not drawing a trailer;

“hand-held device” means a wireless hand-held computer used by a civil enforcement officer,

“household” means either one person living alone or a group of people (who may or may not be related) living or staying at the same postal address, with common housekeeping;

“housing estate car park” for the purposes of this Order, means an area located within the Cambridge Road residential estate not being a housing estate road which is designated as an off-street parking place;

“housing estate permit parking zone” means an area on the Cambridge Road residential estate, which may include housing estate roads or housing estate car parks, and for which a housing estate permit may be issued;

“housing estate road” means a road not being a highway maintainable at the public expense which is located within a housing estate;

“Landlord Offer” means an agreement entered into between the Council and a tenant of a property within the housing estate relating to entitlement to a parking permit;

“legally qualified medical practitioner” has the same meaning as in the Medical Act 1983**(a)**

“location identification number” means the unique number assigned to each type of parking place permit system is operational;

“map-based schedule” means the maps attached to Schedule 1 to this Order and to be read in conjunction with this Order, which depicts the parking places and Permit Parking Area designated by this Order, and, in conjunction with the map schedule legend, identifies the type of each particular parking place, and, if appropriate, certain of its governing provisions:

Provided that the Council does not accept responsibility for any inaccuracies contained in the Ordnance Survey data relied upon to create the map-based schedule and where a parking place, loading place or waiting restriction, loading restriction or stopping restriction is depicted on the map-based schedule, that car

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club bay, parking place, loading place or waiting, loading or stopping restriction will continue to apply irrespective of any subsequent changes that have been made to the underlying Ordnance Survey data;

“map schedule legend” means the map schedule legend attached to Schedule 1 of this Order which, when used in conjunction with the map-based schedule, identifies the specific type of parking places and car club bays designated by this Order;

(a) 1983 c.54

"operating hours" in relation to a parking place means, as shown on the map schedule legend” means the map schedule legend attached to Schedule 1 of this Order;

"owner" in relation to a vehicle means the person by whom the vehicle is kept;

“parking bay” means any area within a parking place which is provided for the leaving of a vehicle and indicated by marking on the surface of the parking place;

"parking permit" means a numbered parking permit issued by the Council. The parking permit shall be valid for the vehicle named thereupon in such parking place or places as specified thereupon and during the period for which it is issued;

“permit holder” means a person to whom a permit has been granted by the Council or its authorised agents, under the provisions of this Order;

“Permit Parking Area” means a Permit Parking Area specified in Schedule 1 being: Cambridge Road Estate **(CRE)**

"permitted hours", being the hours during which a vehicle may wait in a parking place or Permit Parking Area whilst complying with the relevant provisions of this Order, means the hours indicated by means of the map schedule legend, in relation to that parking place or Permit Parking Area;

"parking place" means an area on a highway designated as a parking place by this Order, being either: a permit parking place or Permit Parking Area and in each case being identified as such type on the map-based schedule, by reference to the map schedule legend; to this Order;

"penalty charge" and "penalty charge notice" have the same meanings as in the Civil Enforcement of Parking Contraventions (England) General Regulations 2007**(a)**;

"permitted hours", being the hours during which a vehicle may wait in a parking place or be loaded or unloaded in a loading place whilst complying with the relevant provisions of this Order, means the hours indicated by means of the map schedule legend, in relation to that parking place or loading place;

“prescribed manner”, in relation to a vehicle displaying a disabled person’s badge, has the same meaning as in Regulation 12 of the Disabled Persons (Badges for Motor Vehicles) (England) Regulations 2000**(b)**;

“provision of a universal postal service”, “universal service provider” and “postal packets” have the same meanings as in section 65 of the Postal Services Act 2011;

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“resident” means a person whose usual place of abode is at premises, the postal address of which is within the curtilage of the group of residences known as “The Cambridge Road Estate” as illustrated on the plan in Schedule 1.

(a) 2007 No. 3483 **(b)** S.I. 2000/683

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"schedule" means a schedule to this Order;

"the 1984 Act" means the Road Traffic Regulation Act 1984;

"traffic sign" means a sign of any size, type and colour prescribed or authorised under, or having effect as though prescribed or authorised under, section 64 of the Road Traffic Regulation Act 1984;

"vehicle" includes any part of a vehicle;

- (2) Any reference in this Order to a numbered Article or Schedule shall, unless the context otherwise requires, be construed as a reference to the Article or Schedule bearing that number in this Order.
- (3) Any reference in this Order to any enactment shall be construed as a reference to that enactment as amended, applied, consolidated, re-enacted by or as having effect by virtue of any subsequent enactment.
- (4) For the purposes of this Order a vehicle shall be regarded as displaying a disabled person's badge in the relevant position when it is so regarded for the purposes of Regulation 3 of the Local Authorities' Traffic Orders (Exemptions for Disabled Persons) (England) Regulations 2000^(a).

^(a) 2000 No. 683

PART II

PART II – RESTRICTION OF WAITING AND LOADING

Restrictions applicable to certain areas or lengths of housing estate roads and housing estate car parks specified in Schedule 1

3. (1) No person shall cause or permit any vehicle to wait at any time, in any part of a housing estate road or housing estate car park specified as either no waiting at any time or a restricted area in Schedule 1 except, subject to the provisions of the next following paragraph, for so long as may be necessary for the purpose of delivering or collecting goods or loading or unloading the vehicle at premises adjacent to the housing estate road or housing estate car park.

(2) Every person causing or permitting any vehicle to wait at any time for the purpose of delivering or collecting goods or loading or unloading the vehicle in any part of a housing estate road or housing estate car park specified as either no waiting at any time or a restricted area in Schedule 1 shall cause that vehicle to stand so as the vehicle does not obstruct the free passage of vehicles in that part of a housing estate road or housing estate car park, or access to any premises or any parking bay or parking place accessible from that part of a housing estate road or housing estate car park.

(3) Nothing in paragraphs 1 and 2 of this Article shall apply in relation to any area within a housing estate road or housing estate car park designated as a parking place, car club bay or off-street parking place or parking bay referred to in Schedule 1, either by this Order or by any other Order made or having effect as if made under sections 6, 32, 33, 35, 45, 46 or 49 of the Road Traffic Regulation Act 1984, providing that the parking place, off-street parking place or parking bay has not been suspended under the provisions of Article 14.

4. Picking up and setting down of passengers

Nothing in Article 3 shall render it unlawful to cause or permit a vehicle to wait in any part of a housing estate road or housing estate car park specified as no waiting at any time or a restricted area in Schedule 1 for so long as may be necessary for the purpose of enabling any person to board or alight from the vehicle or to load onto or unload from the vehicle their personal luggage.

5. Exemptions for vehicles displaying a disabled person's badge

Notwithstanding the foregoing provisions of this Order, a vehicle which displays in the relevant position a disabled person's badge and a parking disc, may be left in any part of a housing estate road or housing estate car park specified as no waiting at any time or a restricted area in Schedule 1 for a period of not more than 3 hours, provided that:-

- the vehicle does not obstruct the free passage of vehicles and pedestrians within that housing estate road or housing estate car park, or access to any premises or any parking place or parking bay accessible from that part of a housing estate road or housing estate car park; and
- the driver of the vehicle or other person in charge of the vehicle marks on the parking disc the time at which the period of waiting has begun.

6. Other exemptions

(i) The restrictions imposed by Article 3 shall not apply:-

- in relation to a vehicle being used for ambulance, fire brigade or police purposes;
- in relation to a vehicle being used in the service of a local authority in pursuance

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of statutory powers or duties provided that in all the circumstances the vehicle cannot reasonably be used for such purpose in a part of a housing estate road or housing estate car park not specified as no waiting at any time or a restricted area in Schedule 1;

- to anything done with the permission or at the direction of a police constable in uniform or a civil enforcement officer;
- (ii) where notice is given to the council or authorised agent, their consent is obtained in writing and any such conditions as they may impose are complied with. Nothing in Article 3 shall render it unlawful to cause or permit a vehicle to wait in any part of a housing estate road or housing estate car park specified as no waiting at any time or a restricted area in Schedule 1:-
 - for so long as may be necessary to allow the vehicle to be used in connection with the removal of any obstruction to the passage of pedestrians or vehicles;
 - if the driver is required by law to stop or is prevented from proceeding by circumstances beyond their control or such waiting is necessary to avoid an accident;
 - while the vehicle is being used by a universal service provider in the course of the provision of a universal postal service and the vehicle is waiting only for so long as may be reasonably necessary for postal packets to be collected or delivered at premises or posting boxes adjacent to the place in which the vehicle is waiting;
- while the vehicle is being used in connection with any of the following:-
 - any building operation, industrial operation, demolition or excavation in or adjacent to that housing estate road or housing estate car park;
 - the maintenance, improvement, re-construction, cleansing or lighting of that housing estate road or housing estate car park
 - the laying, erection, alteration or repair in or adjacent to that housing estate road or housing estate car park of any sewer or of any pipe, main or apparatus for the supply of gas, water or electricity, or of an electronic communications network;
 - the placing, maintenance or removal of any traffic sign in that housing estate road or housing estate car park, if the vehicle cannot be conveniently and lawfully used for these purposes in a part of a housing estate road or housing estate car park other than a part which is specified as no waiting at any time or a restricted area in Schedule 1;
- while the vehicle is in actual use in connection with the removal of furniture or in connection with a wedding or a funeral.

7. Duty to move on and contravention of restrictions

- (i) Notwithstanding any exception or exemption contained in this Part of this Order, the person in control of a vehicle waiting at any time in any part of a housing estate road or housing estate car park specified as no waiting at any time or a restricted area in Schedule 1 shall move the vehicle on the instructions of a police constable in uniform or a civil enforcement officer whenever such moving may be reasonably necessary for the purpose of preventing or removing obstruction.
- (ii) Except as provided by this Part of this Order, if a person causes or permits a vehicle to wait at any time in any part of a housing estate road or housing estate car park

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specified as no waiting at any time or a restricted area in Schedule 1 then a

(iii) contravention shall be deemed to have occurred.

PART III - PARKING PLACES

Section 1 - Designation of parking places, off-street parking places, and supplementary provisions

8. Designation of parking places and off-street parking places

- (i) Whilst this Order continues in force, each area on a housing estate road or housing estate car park specified as parking place or an off-street parking place in an item in Schedule 1 is designated as a parking place car club bay or an off-street parking place.

9. Vehicles for which parking places, car club bay, off-street parking places and parking bays are designated

- (i) Each parking place, parking bay, car club bay within a parking place, off-street parking place or parking bay within an off-street parking place referred to in Schedule 1 as is indicated as a being a parking place, off-street parking place or Permit Parking Area

Exception to the above restriction in vehicle size and weight may be made from time to time by the council where the vehicle is used for social or domestic purposes and written permission to that effect has been granted to the keeper of that vehicle by the council.

- (ii) Each parking place, parking bay, car club bay within a parking place, off-street parking place or parking bay within an off-street parking place referred to in Schedule 1 as is indicated as being a permit holder's parking place, car club bay, off-street parking place or parking bay may be used, subject to the provisions of this Order, for the leaving during the permitted hours of either:-
- (iii) such vehicles of the class specified in paragraph 1 of this Article, as display in the manner specified in Article 10.1 either:- a valid resident's permit, issued in respect of that vehicle, issued under the provisions of this Order; or
- (iv) Each car club parking place may be used, subject to the provisions of this Order, for the leaving at any time of a car club vehicle in respect of which there has been granted a valid car club permit.
- (v) Each parking place, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place referred to in Schedule 1 as is indicated as being a disabled person's parking place, off-street parking place or parking bay may be used, subject to the provisions of this Order, for the leaving during the permitted hours of such vehicles of the class specified in paragraph 1 of this Article as display in the manner specified in Article 10 a valid disabled person's badge.

10. Blue Badge to be displayed on vehicles left in certain parking places, off-street parking places and parking bays

- (i) At all times during which a vehicle is left in such a parking place, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place referred to in Schedule 1 as being a parking bay within a parking place, off-street parking place or parking bay within an off-street parking place at any time, the driver shall cause to be displayed on the front or nearside of the vehicle a valid disabled person's badge, so that all the particulars on that disabled person's badge are readily visible from the front or nearside of that vehicle.

11. Contravention in a parking place, parking bay, car club bay within a parking place, off-street parking place or parking bay within an off-street parking place

- (i) If a vehicle is left in a parking place, parking bay, car club bay within a parking

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place, off-street parking place or parking bay within an off-street parking place referred to in Schedule 1 during the permitted hours without complying with the provisions of this Order, then a contravention of this Order shall be deemed to have occurred.

12. Alteration of position or movement of a vehicle in a parking place, parking bay, car club bay within a parking place, off-street parking place or parking bay within an off-street parking place
- (i) Where any vehicle is standing in parking place, parking bay, car club bay within a parking place, off-street parking place or parking bay within an off-street parking place in contravention of the provisions of Article 13, a civil enforcement officer may alter or cause to be altered the position of the vehicle in order that its position shall comply with those provisions.
 - (ii) A police constable in uniform or a civil enforcement officer may move or cause to be moved, in case of emergency, to any place they think fit, any vehicle left in a parking place, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place.

13. Manner of standing in a parking place, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place
- (i) The driver of a vehicle waiting in a parking place, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place referred to in Schedule 1 shall cause it so to stand:-
 - (a) where parking bays are marked within that parking place or off-street parking place, so that every part of the vehicle is within the limits of the parking bay; and
 - (b) so that no part of the vehicle obstructs any vehicular means of ingress to or egress from any premises adjacent to the parking place, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place.

For the purposes of sub-paragraph 1(b) of this Article, the expression “premises” shall not include any premises to or from which any furniture is being removed by virtue of the provisions of Article 16.2(a) or to or from which goods are being delivered or collected by virtue of the provisions of Article 16.2(b).

14. Power to suspend the use of a parking place, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place
- (i) The Commissioner of Police of the Metropolis or any police officer above the rank of Chief Inspector may suspend the use of a parking bay in parking place, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place or any part thereof for a period not exceeding twenty-eight days whenever he considers such suspension necessary for maintaining the security of premises in the vicinity of that parking place, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place..
 - (ii) At the expiration of the period of twenty-eight days mentioned in paragraph 1 of this Article, the suspension of the parking place, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place, or any part thereof shall be reviewed by the person who suspended its use and any continuation of the suspension that they consider necessary shall be notified to the council and shall not exceed a further period of twenty-eight days without similar review.
 - (iii) Any person duly authorised by the council or authorised agent may suspend the

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use of a parking place, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place or any part thereof whenever they consider such suspension reasonably necessary:-

- (a) for the purpose of facilitating the movement of pedestrians or vehicles, or for promoting their safety;
 - (b) on any occasion on which it is likely, by reason of some special attraction or occurrence, that a housing estate road or housing estate car park will be thronged or obstructed;
 - (c) for the purpose of any building operation, demolition or excavation adjacent to the off- street parking place the maintenance, improvement or reconstruction of the parking place, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place, or the cleansing of gullies in or adjacent to the parking place, parking bay within a parking place, off-street parking place or parking bay within an off- street parking place, the laying, erection alteration or repair in or adjacent to the parking place, parking bay within a parking place, off-street parking place or parking bay within an off- street parking place of any sewer or of any main, pipe or apparatus for the supply of gas, water or electricity or of an electronic communications network or the placing, maintenance or removal of any traffic sign;
 - (d) for the convenience of occupiers of premises adjacent to the parking place, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place on any occasion of the removal of furniture to or from one office or dwelling-house from or to a depository, or another office or dwelling-house adjacent to that parking place, parking bay within a parking place, off-street parking place or parking bay within an off- street parking place, or for the purpose of facilitating the movement of pedestrians or vehicles, or for promoting their safety;
 - (e) for the convenience of occupiers of premises adjacent to parking place, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place at times of weddings or funerals, or on other special occasions.
- (iv) A police constable in uniform may suspend for not longer than seven days the use of a parking place, parking bay within a parking place, off-street parking place or parking bay within an off- street parking place or any part thereof whenever he considers such suspension reasonably necessary:-
- (a) for the purpose of facilitating the movement of pedestrians or vehicles, or for promoting their safety;
 - (b) on any occasion on which it is likely, by reason of some special attraction or occurrence, that any housing estate road or housing estate car park will be thronged or obstructed.
- (v) On the suspension of the use of a parking place, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place or any part thereof in accordance with the provisions of this Article, the person authorising or causing such suspension shall place or cause to be placed in or adjacent to that parking place, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place, or part thereof, as the case may be, a traffic sign indicating that waiting by vehicles is prohibited.
- (vi) No person shall cause or permit a vehicle to wait in a parking bay in a parking place, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place or any part thereof at any time during which there is displayed in or adjacent to that a parking place, parking bay within a parking

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place, off-street parking place or parking bay within an off-street parking place or part thereof, as the case may be, a traffic sign placed in pursuance of paragraph 5 of this Article:

- (vii) Provided that nothing in this paragraph shall apply:-
- (a) in respect of any vehicle being used for ambulance, fire brigade or police purposes or any vehicle which is waiting for any reason specified in Article 16.1(b), (d) or (e);
 - (b) to anything done with the permission of the person suspending the use of the off-street parking place, parking space or part thereof, in pursuance of paragraph 1, 3 or 4 of this Article, a police constable in uniform or a civil enforcement officer.

15. Restriction on the use of a parking place, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place

- (i) During the permitted hours no person shall use any parking place, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place or any vehicle while it is in a parking place, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place in connection with the sale or offering or exposing for sale of any goods to any person in or near the parking place, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place or in connection with the selling or offering for sale of their skill in handicraft or their services in any other capacity:
- (ii) Provided that nothing in this Article shall prevent the sale or offering or exposing for sale of goods from a vehicle:-
 - if the vehicle is a passenger vehicle, a goods vehicle, or an invalid carriage and the goods are immediately delivered at or taken into premises adjacent to the vehicle from which the sale is effected; or
 - if the vehicle is one to which the provisions of Article 16.2(b) apply.

16. Restriction on waiting by a vehicle in a parking place, parking bay, car club bay within a parking place, off- street parking place or parking bay within an off-street parking place

- (i) Notwithstanding the foregoing provisions of this Order, any vehicle may wait during the permitted hours in any part of a parking place, parking bay car club bay within a parking place, off-street parking place or parking bay within an off-street parking place specified in specified in Schedule 1 if the use of that part has not been suspended and if:-
 - (a) the vehicle is waiting for a period not exceeding two minutes or such longer period as a civil enforcement officer may approve to enable a person to board or alight from the vehicle or load thereon or unload therefrom their personal luggage;
 - (b) Provided that if the said person is a person suffering from any disability or injury which seriously impairs their ability to walk, or who is blind, the vehicle may wait for so long as may be necessary to enable that person to board or alight from the vehicle or load thereon or unload therefrom their personal luggage;
 - (c) the vehicle is waiting owing to the driver being prevented from proceeding by circumstances beyond their control or to such waiting being necessary in order to avoid an accident;
 - (d) the vehicle is being used for ambulance, fire brigade or police purposes or, not

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being a passenger vehicle, is being used in the service of a local authority in pursuance of statutory powers or duties provided that in all the circumstances it is reasonably necessary in the exercise of such powers or the performance of such duties for the vehicle to wait in the parking bay in which it is waiting;

- (e) the vehicle is waiting only for so long as may be necessary to enable it to be used in connection with the removal of any obstruction to traffic;
 - (f) the vehicle is being used by a universal service provider in the course of the provision of a universal postal service and the vehicle is waiting only for so long as may be reasonably necessary for postal packets to be collected or delivered at premises or posting boxes adjacent to the parking place, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place in which the vehicle is waiting;
 - (g) the vehicle, not being a passenger vehicle, is waiting only for so long as may be necessary to enable it to be used for any purpose specified in Article 14.3(c);
 - (h) the vehicle is waiting with the written consent of the council or authorised agent and such conditions and requirements as they may impose are being complied with.
- (ii) Notwithstanding the foregoing provisions of this Order, any vehicle may wait during the permitted hours in any part of a parking place, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place specified in Schedule 1 if the use of that part has not been suspended and if:-
- (a) the vehicle is in actual use in connection with the removal of furniture to or from one office or dwelling-house adjacent to the parking place, parking bay within a parking place, off- street parking place or parking bay within an off-street parking place from or to a depository, another office or dwelling-house;
 - (b) in any other case the vehicle is waiting for the purpose of delivering or collecting goods or loading or unloading the vehicle at premises adjacent to the parking place, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place in which the vehicle is waiting and the vehicle does not wait for such purpose for more than forty minutes or for such longer period as a civil enforcement officer may approve;
- (iii) Except as provided by this Order, the driver or person in charge of a vehicle shall not cause or permit that vehicle to wait in a parking place, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place specified in Schedule 1 during the permitted hours.
- (iv) The driver of a vehicle waiting in a parking place, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place specified in Schedule 1 by virtue of the provisions of paragraph 1 or 2 of this Article shall cause it so to stand in accordance with the provisions of Article 13.

17. Placing of traffic signs, etc.

The council shall:-

- (a) place and maintain traffic signs indicating the limits of each parking place, car club bay or parking bay within a parking place referred to in Schedule 1;
- (b) place and maintain in or in the vicinity of each parking place, car club bay, parking bay within a parking place, off-street parking place or parking bay within an off-street parking place referred to in Schedule 1 traffic signs indicating that such an off-street parking place or a parking bay in an off-street parking place may be used during the

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permitted hours for the leaving only of the vehicles specified in Article 9.3, 9.6 or 9.7 respectively;

- (c) carry out such other work as is reasonably required for the purposes of the satisfactory operation of a parking place or off-street parking place.

Section 3 – Permits

18. Application for and grant of resident's permits

- (1) Any resident who is the owner of a vehicle or vehicles of the following class, that is to say a passenger vehicle, a goods carrying vehicle the overall height of which does not exceed 2.28 metres and the overall length of which does not exceed 5.25 metres, may apply to the Council or its authorised agents for the grant of a resident's permit in respect of that vehicle or, as the case may be vehicles, and any such application shall be made on a form issued by and obtainable from the Council or its authorised agents or accessible via the Council's website and shall include the particulars and information required by such form to be supplied.
- (2) The Council may at any time require an applicant for a resident's permit or a resident's permit holder to produce to an officer of the Council or its authorised agents such evidence in respect of an application for a resident's permit made to them as they may reasonably call for to verify any particulars or information given to them or in respect of any resident's permit granted by them as they may reasonably call for to verify that the resident's permit is valid.
- (3) On receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the appropriate charge specified in paragraph (4) of this Article, the Council, upon being satisfied that the applicant is a resident and is the owner of a vehicle of the class specified in paragraph (1) of this Article, shall grant to the applicant a resident's permit for the leaving during the permitted hours of a vehicle to which such resident's permit relates by the owner of such vehicle or by any person using such vehicle with the consent of the owner, other than a person to whom such vehicle has been let for hire or reward, in any parking place to which such permit relates, being a permit parking place or Permit Parking Area.

Provided that:

- (a) the Council or its authorised agents shall not grant a resident's permit to any resident which would be valid during any period during which any other resident's permit granted to that resident is or would be valid;
 - (b) the Council or its authorised agents shall not grant a resident's permit to any resident who resides in premises subject to an agreement under section 106 of the Town and Country Planning Act 1990¹ or section 16 of Greater London Council (General Powers) Act 1974², or both, which specifies that residents of the premises are not eligible for such a parking permit.
- (4) The charge for a resident's permit referred to in paragraph (3) of this Article, valid for a period of either one, three, six or 12 months running from the beginning of the month in which the permit first becomes valid, subject to the provisions of this Order, shall as set out in Schedule 2.
 - (5) No resident's permit shall be granted to a resident such that it would be valid at the same time as any other resident's permit granted to that resident is or would be valid.

¹ 1990 c.8

² 1974 c.xxiv

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- (6) A temporary resident's permit valid for a period of three months shall be available to residents who are new to the Borough of Kingston Upon Thames and are unable to provide details necessary for the grant of any resident's permit other than such a temporary resident's permit.
- (7) A maximum of 1 permit only shall be issued in respect of any one household at any one time.

19. Refund of charges paid in respect of resident's permits

- (1) A resident's permit holder who surrenders a resident's permit to the Council or its authorised agents before it becomes valid shall be entitled to a refund of the charge paid in respect thereof.
- (2) A resident's permit holder who surrenders a resident's permit to the Council or its authorised agents after it has become valid shall be entitled to a refund of part of the charge paid in respect thereof calculated in accordance with the provisions of the next following paragraph.
- (3) Subject to paragraph (4) of this Article, the part of the charge which is refundable under the provisions of the last foregoing paragraph shall be calculated as:
 - (a) in respect of a resident's permit valid for a period of six months when it first became valid, one sixth of the charge paid in respect thereof; or
 - (b) in respect of a resident's permit valid for a period of 12 months when it first became valid, one twelfth of the charge paid in respect thereof,in respect of each separate period of one complete month which remains unexpired at the time when the resident's permit is surrendered to the Council or its authorised agents.
- (4) There shall be no refund in respect of a resident's permit where the period that remains unexpired at the time when the resident's permit is surrendered to the Council or its authorised agents is less than three months.

20. Surrender, withdrawal and validity of permits

- (1) A permit holder may surrender a permit to the Council at any time and shall surrender such permit to the Council or its authorised agents on the occurrence of any one of the events set out in paragraph (3) of this Article or in accordance with the provisions of paragraph (5) of this Article.
- (2) The Council may, by notice in writing served on the permit holder by sending the same by post or by hand delivery to the permit holder at the address shown by that person on the application for such permit or at any other address believed to be that person's place of abode, withdraw a permit, if it appears to the Council that any of the events set out in paragraph (3)(a), (3)(b), (3)(c), (3)(d), (3)(e), (3)(f), (3)(g), (3)(h), (3)(i), (3)(j), (3)(k), (3)(l) or (3)(m), as the case may be, of this Article has occurred, and the permit holder shall surrender the permit to the Council within 48 hours of the receipt of the aforementioned notice.
- (3) The events referred to in the foregoing provisions of this Article are:-
 - (a) in the case of a resident's permit holder:
 - (i) the resident's permit holder ceasing to be a resident; or
 - (ii) the resident's permit holder ceasing to be the owner of the vehicle in respect of which the resident's permit was granted;
 - (b) the withdrawal of such permit by the Council under the provisions of paragraph (2) of this Article;

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- (c) the vehicle in respect of which such permit was granted being adapted or used in such a manner that it is not a vehicle of the class specified in Article 20(1) or 22(1), as the case may be; or
 - (d) the permit ceasing to be valid pursuant to the provisions of paragraph (4) of this Article.
- (4) Without prejudice to the foregoing provisions of this Article and the provisions of the next following paragraph, a permit shall cease to be valid at the expiration of the period for which payment of the relevant charge has been made, or on the occurrence of any one of the events set out in paragraph (3) of this Article, whichever is the earlier.
- (5) Where a permit is issued to any person upon receipt of a payment and the payment is subsequently dishonoured, the permit shall cease to be of any effect and the Council shall by notice in writing served on the person to whom such permit was granted by sending the same by post or by hand delivery to the permit holder or householder at the address shown on the application form or at any other address believed to be that person's place of abode, require that person to surrender the permit to the Council or its authorised agents within 48 hours of the receipt of the aforementioned notice.

21. Application for and grant of car club permits

- (1) A car club operator may apply to the Council for the grant of a car club permit in respect of a car club vehicle and any such application shall be made on a form issued by and obtainable from the Council or its authorised agents and shall include the particulars and information required by such form to be supplied.
- (2) The Council may at any time require an applicant for a car club permit or a car club permit holder to produce to an officer of the Council or its authorised agents such evidence in respect of an application for a car club permit made to them as they may reasonably call for to verify any particulars or information given to them or in respect of any car club permit granted by them as they may reasonably call for to verify that a car club permit is valid.
- (3) On receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the charge specified in paragraph (4) of this Article, the Council, upon being satisfied that the applicant is a car club operator, shall grant to the applicant one car club permit for each specified car club vehicle, for the leaving during the permitted hours in a car club parking place, of the vehicle to which such car club permit relates by the car club operator or by any person using the car club vehicle with the consent of the car club operator.
- (4) The charge for a car club permit referred to in paragraph (3) of this Article, valid for a period of twelve months running from the beginning of the month in which the permit first becomes, subject to the provisions of this Order, shall as set out in Schedule 4.

22. Refund of charges paid in respect of car club permits

- (1) A car club permit holder who surrenders a car club permit to the Council or its authorised agents before it becomes valid shall be entitled to a refund of the charge paid in respect thereof.
- (2) A car club permit holder who surrenders a car club permit to the Council or its authorised agents after it has become valid shall be entitled to a refund of part of the charge paid in respect thereof calculated in accordance with the provisions of the next following paragraph.
- (3) Subject paragraph (4) of this Article, the part of the charge which is refundable under the provisions of the last foregoing paragraph shall be calculated as, in respect of a car club permit valid for a period of 12 months when it first became valid, one twelfth of the charge paid in respect thereof in respect of each separate period of one complete month which remains unexpired at the time when the car club permit is surrendered to the Council or its authorised agents.

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- (4) There shall be no refund in respect of a car club permit where the period that remains unexpired at the time when the car club permit is surrendered to the Council or its authorised agents is less than three months.

23. Payment of Parking Charges

(1) The driver of a vehicle using a parking place during the charging hours shall pay the appropriate charge (hereinafter called "the parking charge") in the manner set out in Article 23(2) and in accordance with the Scale of Charges specified in Schedule 4.

(2) The parking charge shall be payable in any parking place specified in Schedule 1 by the advance purchase of a parking permit in respect of the vehicle for that parking place.

(3) The driver of a vehicle using a parking place specified in Schedule 1 during the charging hours shall, exhibit on the vehicle a valid parking permit issued in respect of that vehicle by displaying or affixing the parking permit to the vehicle and shall continue to display the parking permit during the whole of the time that the vehicle remains in the parking place PROVIDED THAT the parking permit shall be so exhibited on the vehicle so that the time and other particulars shown on the said parking permit are clearly visible from outside the vehicle during the whole of the time that the vehicle remains in the parking place.

(4) Where for any reason it is not possible to exhibit the parking permit in the manner prescribed by Article 17(3) the parking permit shall nevertheless be so exhibited on the vehicle so that the time and other particulars shown on the said parking permit are clearly visible from outside the vehicle and remain so during the whole of the time that such vehicle remains in the parking place.

(5) Payment of the parking charge shall be indicated by;

a) a parking permit; and

b) and further by the exhibition of that parking permit on the vehicle in the manner specified in Article 18(2) or 21(2).

(6) Parking permits may not be transferred between vehicles.

24. Contravention in Parking Places

(1) If a vehicle is left in a parking place specified in Schedule 1 without a valid parking permit being exhibited on the vehicle in accordance with Article 21; a penalty charge shall be payable.

(2) If a vehicle is left in a parking place specified in Schedule 1 at any time;

(a) in a position not in accordance with the related provisions of Schedule 1;

(b) in a position reserved by notice in accordance with Articles 15 and 16 for permit holders or any other specified purpose and is not displaying a valid permit or authorisation;

a penalty charge together with any parking charge paid shall be payable.

(3) A penalty charge notice may be served by a civil enforcement officer or by the Council in accordance with the Civil Enforcement of Parking Contraventions (England) General Regulations 2007. Where a penalty charge notice has been served, a civil enforcement officer or a person acting under his direction may fix an immobilisation device

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to the vehicle concerned in accordance with and subject to the limitations specified in the above-mentioned regulations of 2007.

25. Restriction on Removal of Notices

(1) Where a notice has been attached to a vehicle in accordance with the provisions of Article 24(3) of this Order no person not being the driver of the vehicle or a duly authorised representative of the Council shall remove the notice from the vehicle unless authorised to do so by the driver.

(2) When parking permit has been exhibited on a vehicle in accordance with the provisions of Article 23(5) of this Order no person not being the driver of the vehicle shall remove the permit from the vehicle unless authorised to do so by the driver.

26. Vehicles Exempt from Charges

The following vehicles left in a parking place shall be exempt from any charge specified in Schedule 1:-

- (a) an invalid carriage;
- (b) a vehicle issued to a disabled person by a Government Department in lieu of an invalid carriage;
- (c) a vehicle left by the driver thereof who is a person who on account of his severe physical disability has been given a notice in writing by the Council that he is exempt from any such charge or limitation on time if the notice is displayed on the vehicle in a conspicuous position;
- (d) a disabled person's vehicle which displays a disabled person's badge issued by any local authority in accordance with the provisions of the Disabled Persons (Badges for Motor Vehicles) (England) Regulations 2000 or a badge having effect under those Regulations as if it were a disabled person's badge;
- (e) vehicles duly authorised in writing by the Council;

27. Movement of Vehicles Left in Parking Places

(1) Where any vehicle is standing in a parking place in contravention of any of the provisions contained in this Order a civil enforcement officer or other person authorised in that behalf by the Council may alter the position of the vehicle or cause that vehicle to be removed and where it is so removed shall provide for its safe custody;

(2) Any person removing or altering the position of a vehicle by virtue of the foregoing provisions of this Article may do so by towing or driving the vehicle or in such other manner as he may think necessary and may take such measures in relation to the vehicle as he may think necessary to enable him to remove it or alter its position as the case may be.

(3) In the case of emergency any parking inspector or other person duly authorised by the Council or a Police Constable in uniform may move or cause to be moved any vehicles left in the parking place to any place he thinks fit.

Dated this ** day of Month 202*

Ali Ataie

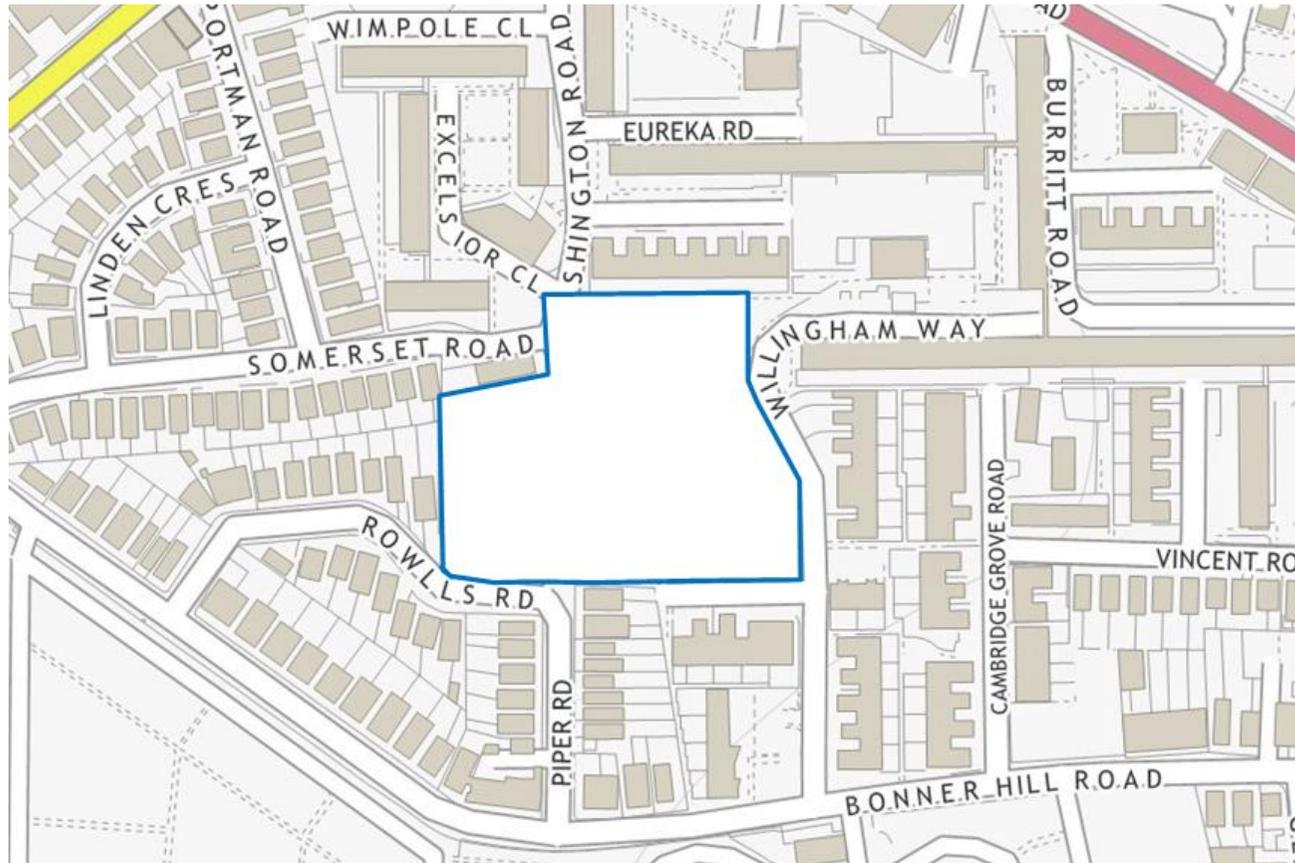
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Corporate Head of Service, Highways & Transport (interim)

Schedule 1

Plan 1 - Phase 1a Location Plan

Permit Parking Area



Key

Area Bounded in **BLUE** - Phase 1a of the Development forming the Permit Parking Area - CRE

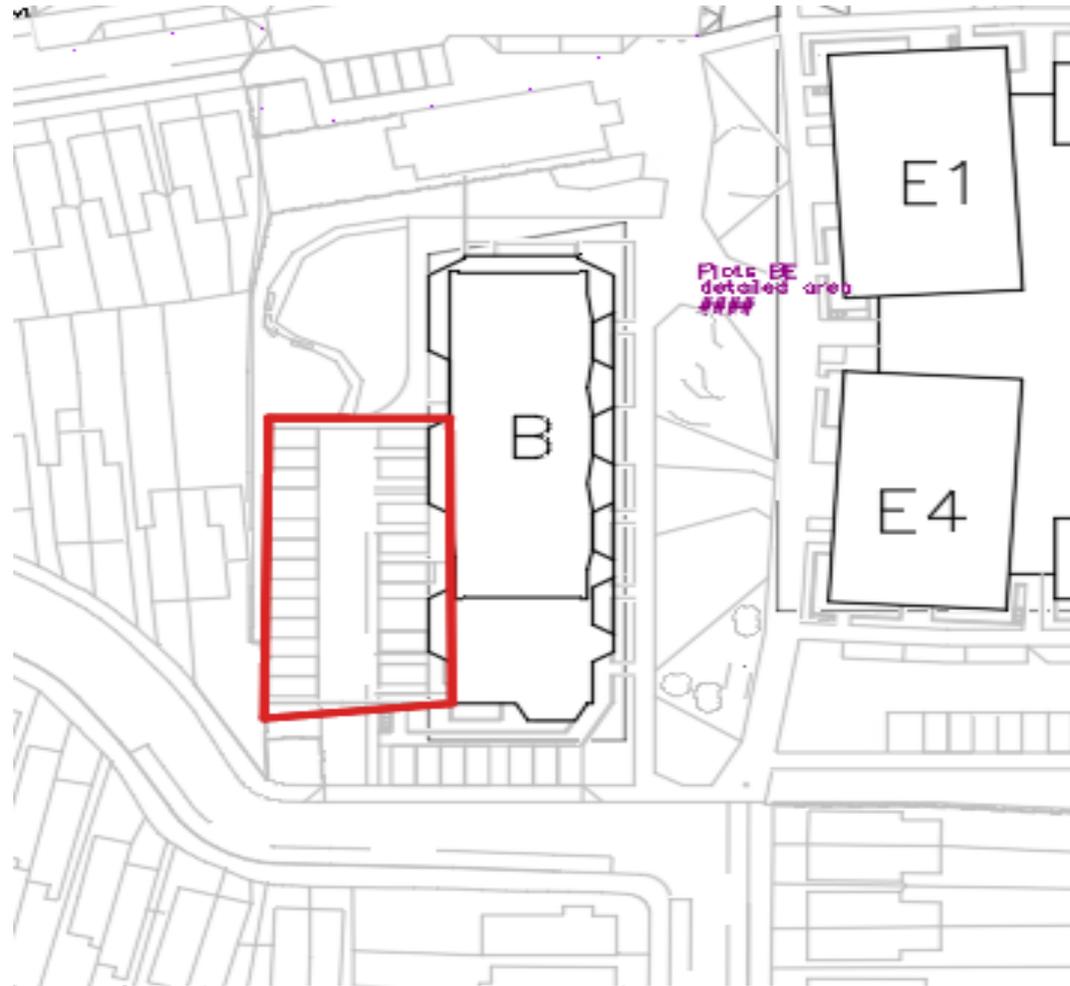
Schedule 1

Plan 2 - Phase 1a Development Plan



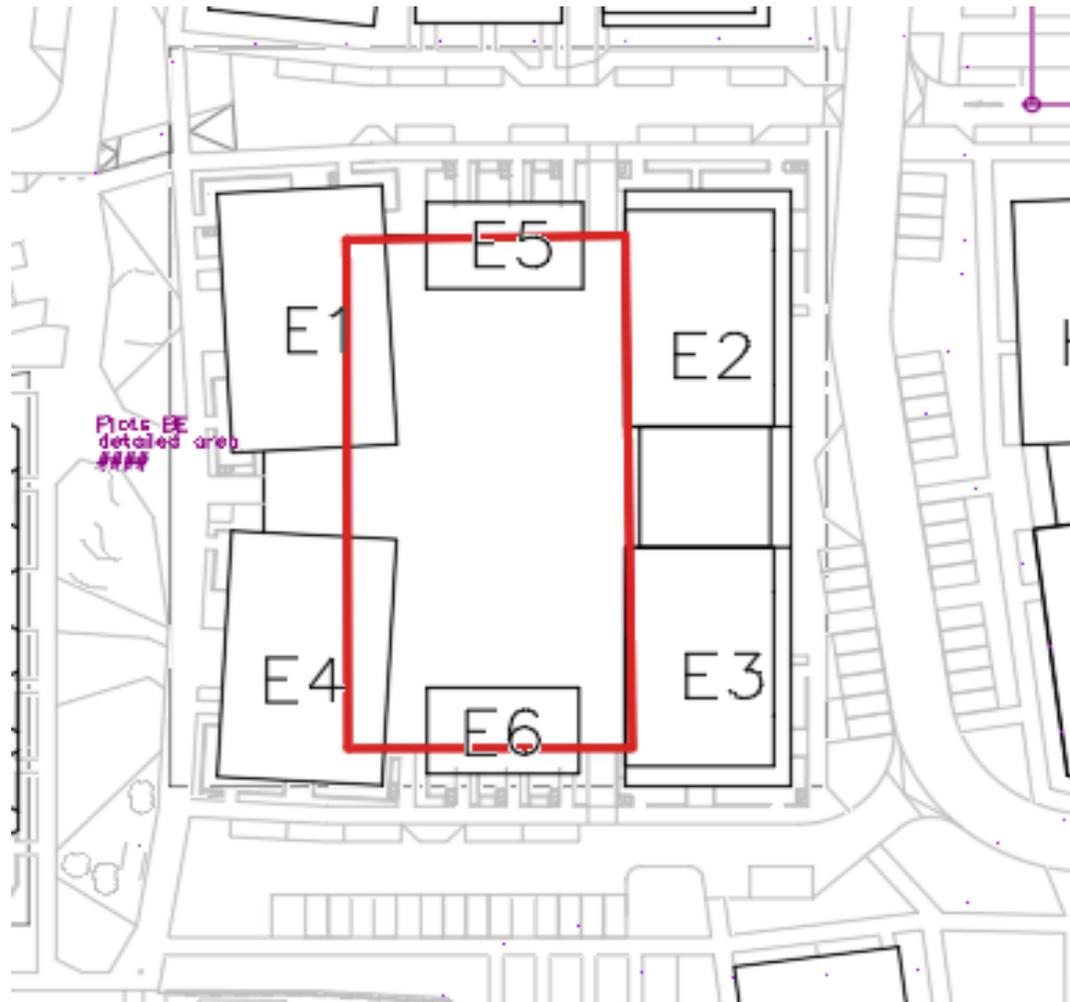
Schedule 1

Plan 3 - Off Street Car Park Plan - Block B



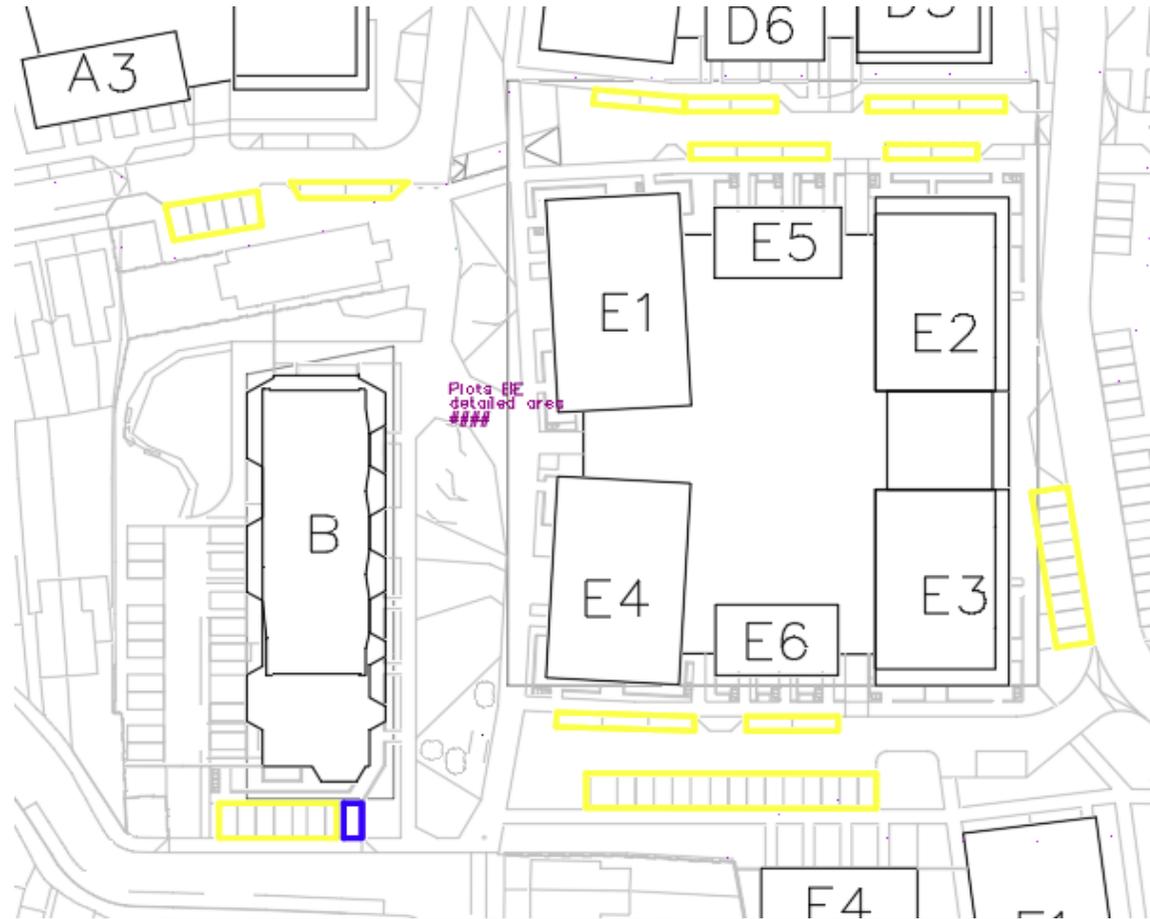
Schedule 1

Plan 4 - Off Street Car Park Plan - Block E



Schedule 1

Plan 5 - On Street Parking Plan



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Key

Hours of Operation – Monday to Saturday 8.30am to 6.30pm

Area Bounded in **BLUE** - Car Club Vehicles Only

Area Bounded in **YELLOW** - Permit Holder Only (CRE)

All other areas within the Permit Parking Area - No waiting at any time

Schedule 2

Households within Permit Parking Area for the purpose of the definition of “resident” who may park in the Off-Street Parking Bays

Cambridge Road Estate Permit Parking Area (CRE)

1. A resident who has entered into a Landlord Offer agreement with the Council, residing in a property within the building identified as Block B, which explicitly authorises access to a parking permit for the duration of their tenancy in the Block B undercroft off-street car park.
2. A resident who has purchased a property within the Building identified as Block E, which includes agreement for access to a parking permit for a period not exceeding the leasehold agreement in the Block E undercroft off-street car park only.
3. Pursuant to the planning consent and associated developer agreements, no other residents will be entitled to a parking permit.

Schedule 3

Households within Permit Parking Area for the purpose of the definition of “resident” who may park in the On-Street Parking Bays

1. A resident who has entered into a Landlord Offer agreement with the Council, residing in a property within the building identified as Block B, which explicitly authorises access to a parking permit for the duration of their tenancy.
2. Pursuant to the planning consent and associated developer agreements, no other residents will be entitled to a parking permit.

Schedule 4

1. Resident's permit charges

The charges referred to in Article 18(4):

- (a) in respect of a resident's permit, other than a resident's permit granted in accordance with Article 18, shall be as follows:
 - (i) £30.80 in respect of a resident's permit valid for a period of one month;
 - (ii) £48.70 in respect of a resident's permit valid for a period of three months;
 - (iii) £77.00 in respect of a resident's permit valid for a period of six months; or
 - (iv) £123.10 in respect of a resident's permit valid for a period of 12 months; or
- (b) in respect of a temporary resident's permit granted in accordance with Article 18, shall be £51.30 pounds in respect of a resident's permit valid for a period of three months.

NOTE: Certain residents will be exempt from permit charges pursuant to the Landlord Offer in relation to Block B, or other long term arrangements as may be entered into by the Council with respect of the Block E off street car park.

2. Car Club permit charges

The charge referred to in Article 31(4) in respect of a car club permit shall be £666.90 pounds in respect of a car club permit valid for a period of 12 months.