

SHARED PENSIONS SERVICE

You have 12 months from joining the Local Government Pension Scheme (LGPS) to opt to transfer in non LGPS pension rights.



LOCAL GOVERNMENT PENSION SCHEME **PREVIOUS SERVICE FORM**

Telephone: 020 8770 5290

Email: skpensions@sutton.gov.uk

If you have been a member of another pension scheme or arrangement including the Local Government Pension Scheme, you may wish to consider transferring in those pension rights. If so we will request details of the sum available for transfer from your previous pension provider. We will then inform you what benefits this would buy you in the LGPS with the London Borough of Sutton (LBS) or the Royal Borough of Kingston upon Thames (RBK) pension fund. You will then have to give your written consent if you wish to proceed with the transfer.

Full Name:	Folder Ref:
Date of Birth:	Pension Fund: LBS / RBK (please delete)

- If you have not paid into a pension arrangement before, tick this box:
(You won't need to fill in any more but don't forget to sign and date it below)

It is vital that you provide full details of any previous LGPS benefits you have.

Name and address of pension scheme administrator. Please provide policy number if appropriate.	Dates of Membership	Are you interested in a transfer?

Continued on next page.

If with any of the above schemes, you were paying Additional Voluntary Contributions (AVCs), received a refund of contributions, have an entitlement to preserved benefits, or are in receipt of a pension, then please give details below. **Please note that if you wish to transfer an AVC contract from another LGPS scheme, you will first need to open a new AVC contract with either LBS or RBK.**

If I have requested that Sutton & Kingston Pension Services investigate a transfer of previous pension rights from another scheme or arrangement, then ***please accept this as my authority for you, the previous scheme administrator to supply the relevant information to LBS & RBK Pension Services***, based at the London Borough of Sutton.

Signed:	Dated:	Contact Number:
Address:		
Email:		

Once completed please scan in and email to skpensions@sutton.gov.uk or alternatively post to;

Sutton & Kingston Pension Services, Civic Offices, St. Nicholas Way, Sutton, SM1 1EA.