

## APPLICATION FOR A PAVEMENT LICENCE PURSUANT TO THE BUSINESS AND PLANNING ACT 2020

1. I/We\*:

2. Give notice that on:

3. I/We\* applied to the Royal Borough of Kingston upon Thames for a Pavement Licence at:

4. The application is for:

5. Any person wishing to make representations regarding the application may do so in writing to: <a href="mailto:licensing@kingston.gov.uk">licensing@kingston.gov.uk</a> by:

The application and information submitted is published on the Council's website at: <a href="http://www.kingston.gov.uk/licensing">www.kingston.gov.uk/licensing</a>

Signed .....

## Guidance notes for completing the site notice

- \* Delete as applicable
  - 1. Name of applicant
  - 2. Date the application was submitted to the Council
  - 3. Full trading name and postal address of the premises supplying the food and drink under the pavement licence
  - 4. Brief description of the application including the location of the outdoor area, the furniture to be provided and the trading times for the outdoor area
  - Last date for representations (seven calendar days starting the day after the Council received the application, assuming all information and the fee is provided)
    e.g.
    Emailed to Council on Monday 27 July 2020
    Last date for representations is Monday 3 August 2020
  - 6. Date the notice was first displayed must be the same date as in (2) above