

Rhyme Time Assistants

The Kingston Library and Heritage Service run a number of Rhyme Time events across the branches, which are aimed at helping parents engage with under 5's using nursery rhymes and songs.

Where and When	Various Branches
Commitment / Duration	Two hours per week, term time only. We would like a commitment to at least a 6 month period if possible.
Purpose	Our Rhyme Time sessions are fun events that help support parents and carers to interact with their babies and toddlers, using nursery rhymes and songs to share the play experience. They also help to develop early language skills and give parents confidence in engaging in play activities with their children. The purpose of this role is to support the children's librarian in delivering one of these sessions.
Activities	<ul style="list-style-type: none"> • Assist the children's librarian in running the weekly Rhyme Time sessions • Welcome parents and carers when they arrive, and introduce new comers to the group. • Help to arrange tables and chairs • Distribute and pack away musical instruments and toys • Encourage and support parents/carers and children to participate in the session • Talk to parents/carers before and after the session • Give out Bookstart packs • Help maintain attendance records
Knowledge and Skills required	<ul style="list-style-type: none"> • Experience of dealing with young children and their parents/carers with an enjoyment in working with them. • Good communication skills. • Patience and sensitivity to the needs of others.
Training Available	<ul style="list-style-type: none"> • We will provide induction training to ensure that you have the resources and support for the role.
Primary Contact	Mike Treacy Team Leader: Children and Youth Services Michael.treacy@rbk.kingston.gov.uk , 020 8547 6431

Support on placement	Volunteers will have a named placement supervisor, who they can call on for advice and guidance on issues related to the placement. An annual review will take place providing an opportunity for both parties review the success of the placement and suggest improvements/changes.
Equalities	All volunteers are expected to adhere to the Royal Borough of Kingston's Equal Opportunities Policy, in relation to library staff, customers and other volunteers, which states that: <i>Services offered should be relevant to the needs of the local community, reflecting the diversity of its religious and cultural heritage. No one will receive less favourable treatment because of their race, nationality, colour, ethnic or national origin, religious belief, sex, marital status, sexual orientation, age or disability'.</i>
CRB Checks	All volunteers will be subject to a police records (CRB) check.