

# Single Occupancy Discount Request for Council Tax

Please use this form to apply for a single occupancy discount.



## Section 1: Your current details

Name \_\_\_\_\_ Council Tax Account Number \_\_\_\_\_

Property address:  
\_\_\_\_\_  
\_\_\_\_\_

## Section 2: I want to claim a Single Occupant Discount

Tick as appropriate

- Are you the only adult occupant (aged 18 years or over) living at the property?
- Have you recently become the only adult occupant living at the property?  
If so, please name the outgoing occupant(s) and give their forwarding address(es) if known

\_\_\_\_\_  
\_\_\_\_\_

From what date are you the only occupant of the property? \_\_\_\_\_

## Section 3: Declaration

I declare that the information I have provided is correct and complete.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

Telephone Number \_\_\_\_\_

Contact address if different from overleaf \_\_\_\_\_  
\_\_\_\_\_

## Please return this form to

Council Tax Section  
Royal Borough of Kingston  
Guildhall 2  
Kingston upon Thames  
KT1 1EU