



## Research Governance Framework Risk Assessment Form for RBK Staff

This form should be completed by the Chief Investigator, after reading the Guidance Notes. It should be returned to the RGF Coordinator either by email to [rgf.coordinator@rbk.kingston.gov.uk](mailto:rgf.coordinator@rbk.kingston.gov.uk) or in the post to the Quality and Performance Team, Room 103b, Guildhall 1. Please provide as much detail as possible. This will assist in evaluating the proposal and ensure a prompt response.

Q1. Please give the title of and a brief outline of your proposed activity/research

Q2. Does the study involve service users, their carers, their families, or members of staff?

Q3. Does the study involve face to face contact with participants?

Q4. Does the researcher have experience or knowledge of your proposed project?

Q5. Is sensitive or personal data being sought?

Q6. Will the data be anonymous?

Q7. Will the data be safely and securely stored?

Q8. Are participants required to give informed consent?

Q9. Are you going to circulate/publish your findings?

Name of Chief Officer \_\_\_\_\_

Signed \_\_\_\_\_

Date \_\_\_\_\_