
**Building Act 1984
Building Regulations 2010**

**Request for an Individually Assessed Charge where a
Standard Charge Applies**

In accordance with Regulation 7(8) of The Building (Local Authority) Charges Regulations 2010 I hereby request a determination of the charges payable in relation to my Building Regulations application Reference No. _____ otherwise than by applying the Standard Charge (an Individually Assessed Charge).

I understand that-

- (a) The Individually Assessed Charge will supersede any Standard Charge cited in the Council's Charges Scheme.
- (b) The Individually Assessed Charge may be greater or less than the Standard Charge.

In determining the appropriate charge, the Council will take into account some or all of the factors listed in paragraph (5) of regulation 7 (reproduced overleaf) and shall give written notice of both the amount of the Individually Assessed Charge and the factors they have taken into account in determining the charge.

Detail of Person or Organisation requesting quotation

Name:

***Owner/Agent/Builder:**

***delete as required**

Any charge determined by the Council in accordance with this procedure is not subject to further negotiation (unless some new material factors emerge) but in the event that there is a substantial discrepancy between this estimate and the amount of work actually required, the refund procedures contained in regulations will apply.

The factors taken into account in determining an Individually Assessed Charge shall include the following where relevant:

- (a) The existing use of a building, or the proposed use of the building after completion of the building work;
- (b) The type of building work being undertaken. (1*)
- (c) The floor area of the building or extension;
- (d) The nature of the design of the building work and whether innovative or high risk construction techniques are to be used;
- (e) The estimated duration of the building work and the anticipated number of inspections to be carried out;
- (f) The estimated cost of the building work;
- (g) Whether a person who intends to carry out part of the building work is a “competent person” in respect of that part of the work.(2*)
- (h) Whether for the purpose of achieving compliance with paragraph e1 of schedule 1, one or more design details approved by robust details ltd are being employed.(3*)
- (i) Whether an application or building notice is in respect of two or more buildings or building works all of which are substantially the same as each other;
- (j) Whether an application or building notice is in respect of building work which is substantially the same as building work in respect of which plans have previously been deposited or building works inspected by the same local authority;
- (k) Whether chargeable advice has been given which is likely to result in less time being taken by the local authority to perform the chargeable function;
- (l) Whether it is necessary to engage and incur the costs of a consultant to provide specialist advice or services in relation to a particular aspect of the building work.

1* as described in regulation 3(1) (a) to (i) of the Principal Regulations.

2* see regulation 12(5) or 20B(4) of the Principal Regulations.

3* see regulation 20A(4) of the Principal Regulations.