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# Learning and School Effectiveness Services

## *Secondary Pupil Referral Units*

### **Contact**

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### **Introduction**

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The LA has two secondary aged Pupil Referral Units (PRUs)

- Malden Oaks provides part time and full time education for students of secondary age predominantly with emotional and behavioural needs which often necessitate ongoing therapeutic provision.
- Mecklenburg provides part time and full time education for students of secondary age with behavioural, emotional and social needs.

### **Core Service (Centrally Funded)**

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The LA has established two PRUs for secondary aged pupils. The PRUs provide a broad and balanced curriculum alongside addressing the issues which have brought the pupils out of mainstream. Part of their core cost is met by the LA

## **Services Available to Purchase**

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All secondary schools within the LA are able to refer pupils for 'time out'. Schools contribute pro rata the Age Weighted Pupil Unit cost for each session a pupil is timetabled. The cost for 2007/2008 is £9.02 per session.

The costs for 2008/2009 will be sent once the figures for next years Age Weighted Pupil Unit are known.

The school is also charged for a bus pass, all examination entries and 'free' school meals when the parent/carer is entitled to these.

## **How To Purchase A Service**

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Following a review at School Action Plus where it has been agreed that school based strategies have been tried but the pupils behavioural, emotional or social needs have not been successfully addressed, a request for 'Time Out' at a PRU can be made, if parent/carers are willing to consider this option.

The SENCO completes the PRU Baseline Referral Form clearly stating the strategies that have been in place, the outcomes of these strategies and the purpose of a 'Time Out' placement.

The Baseline Referral Form is sent to the Headteacher of the PRUs.

The referral is discussed at the Planning and Placement Panel meeting where a decision is reached about whether or not to accept the referral against the PRU admission criteria and availability of places.

## **Payment Arrangements**

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Schools are billed termly for the number of sessions provided to each pupil. Payment should be made by cheque (for cheque book schools), made payable to "Kingston Corporation", or by journal transfer (for general ledger schools).