

Royal Borough of Kingston



The Environment and Community Funding Guide



Directorate of Environmental Services

We live in times of great change and big concerns and most of us feel small in the face of what might lie in store.

With passion and commitment thousands of 'small' people built Eden as a symbol of hope in action.

We may all have feet of clay, but that shouldn't stop us all trying to make a difference. Wouldn't we all rather look back and say, "I'm glad I did," rather than "I wish I had"?

We make no apology for bringing people of differing opinions together, if in doing so we find solutions that improve all our lives and make the world a better place for all living things.

Some might smile at the naivety of such ambition, believing it to be impossible.

We say, "Demand the impossible."

Tim Smit (2001), creator of The Eden Project, Cornwall from 'Eden'. Transworld Publishers, London

From an initial goodwill grant of £25,000, over one hundred million pounds (£100,000,000+) in funding was eventually raised enabling The Eden Project vision to become a reality. 'Small' people, with feet of clay demanding, and achieving the impossible!

The Eden Project is a collection of over 100,000 different plant species housed in climatic biomes. Located close to St Austell in Cornwall the centre aims to tell the story of mans' dependancy on plants and to generate greater awareness of environmental issues.

Contact 01726 811 911, or www.edenproject.com

Helping Ideas Activate - The Environment and Community Funding Guide.

Congratulations! Opening this guide suggests you've got an idea on how to make things better. The next stage is to identify the people with the money who are waiting for your ideas and energy.

"Success in fundraising isn't simply finding a crock of gold at the end of the rainbow. You've got to find the right pot, with the right sort of label and then persuade the owner to put your name on it!"

McKoen, S. (1999) "Successful Fundraising and Sponsorship". Hodder and Stoughton, London.

This directory can help you to meet the pot that's waiting for your idea!

How to use this guide

The guide is divided into five chapters each with a specific theme.

1. Funding for the Environment
2. Funding for Green Spaces and Biodiversity
3. Funding for Communities
4. Funding for Schools, Education and Youth
5. Funding for Heritage

There is a wide range of funds within each of the chapters so try not to restrict your search to only one of them. For example, many of the funds contained in the Community chapter will also support environmental or educational activities providing that the community is involved with and benefits from the project. Information and contact details for each Funder are found in the main body of the guide. To help you decide if a fund is for you, a 'priority box' is included that provides a basic summary of the aims and objectives for that fund. This guide is only a taster of the sources available and fund structures and priorities do change.

Check the online funding guide at :

www.kingston.gov.uk/la21_funding

Making a successful application

There is no magic formula that will guarantee a successful application. The following advice has been gathered from applicants and from funders and provides some points to bear in mind.

The Early Bird

Plan early and make your application well in advance of when the money is actually needed. Do your homework - anticipate questions a Funder might ask and ensure you have the answers. Many trusts and foundations require groups to be either a registered charity or to have a constitution. Kingston Voluntary Action can help with preparing a constitution. Contact the Charity Commission for advice on getting your group officially recognised as a charity.

Matching your project with the right pot.

“Funds have strict predetermined purposes which they can fund...If a Trust says it can only fund one-legged toads in Tibet, they probably can't even fund two-legged Tibetan toads. Call to ask, but in general don't waste their time applying.”

McKoen, S. (1999) “Successful Fundraising and Sponsorship”. Hodder and Stoughton, London.

Every Fund, Trust and Foundation has specific criteria they are looking to support. The people with the pots are looking for the most effective and appropriate vehicle through which their priorities can be achieved. Spend time understanding what potential funders are looking for and target your bids. Don't be tempted to twist your activities to suit their purposes - find the pot with your name on it and show how your project is what they are looking for!

Telling the tale

Be completely clear about what your project will do, how you know that a need exists for the project and how exactly your project is going to meet that need. Tell your project like a tale.

Why?

- What need will the project meet? State your objectives clearly - make the links between existing issues and your project and ensure that you communicate those links.
- How do you know that a need exists for this project and can you prove it?
- Think beyond the features of a project and describe the benefits to potential users - include 'the environment' as a beneficiary if it is!
- For core / continuing funds, communicate the importance of the project, the people it has already benefited and the work that is left to be done.

How?

- How exactly will you carry out your ideas? Detail the exact methods you will use and include any examples where your method has been successful elsewhere.
- Don't over-claim! Be clear and realistic about what you intend to do.
- Make your costings as clear and realistic as possible. Detail exactly how the money will be spent.
- Include details of funding or volunteer support that the project has already secured - proof that other people or agencies believe in your project will make your application stronger.
- Who else is involved? Support from the local community, council, local business and other groups will all increase your project's credibility.
- If the project is ongoing - How do you propose to sustain or fund activities in the future?

Results

- How will you monitor the progress of your project and how will you measure success? Funders interested in supporting good practice or innovation will want to know how the project will be appraised.

First impressions count

Your application represents both your group and your ideas - spend time making sure it does you justice. Communicate your passion and enthusiasm! The funders are investing in your group as much as your idea. An ex clerk to the Trustees City Parochial Foundation recalled how he mentally awarded a non-English speaking group a grant having not understood a word of their presentation. Their application was successful because their personal commitment and enthusiasm shone through.

Make sure you understand what the funder wants from an application and ensure that you give it to them. If they ask for no more than two sides of A4, don't send them 'War and Peace'! If they ask for a copy of recent financial statements do make sure that you include one. Finally, ask a friend to read through the application to make sure it makes sense to an outsider and don't forget to check and double-check before you send. Last minute vigilance prevented the RSPB seeking funds for the Great White Shark as opposed to the intended Great White Stork!

Funding for the Environment

These funding opportunities are for projects that contribute to environmental sustainability. For example,

- involving people in the care of their environment
- awareness raising
- energy efficiency
- waste minimisation

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Action Earth Programme

closing date end April 2003
who for Community Organisations
what help up to £50, promotional material, publicity info

Projects must take place during the campaign period (25/12/02 - 31/03/03) Projects should be practical and visual, have an immediate or lasting benefit to the environment and involve volunteers. The campaign will help local groups publicise their work, recruit volunteers and develop and promote new projects. Action Earth can provide free promotional material for participating projects and small grants to help purchase any tools, equipment or materials needed. Apply early - administered on a first come-first served-basis!

The campaign is looking for 600 community led environmental projects this year.

organisation CSV in association with Whitbread PLC and the National Lottery Charities Board
address St Peter's College, College Road, Saltley, Birmingham B8 3TE
telephone 0121 328 7455
fax 0121 328 7455
website www.csvenvironment.org.uk
email naseem@csvenvironment.org.uk

Aspects of Life Fund

closing date Not available 2002. Hopefully re-opened 2003-2004
who for Charitable Organisations / registered charities
what help up to £5,000

Financial assistance available for project costs when the project focus relates to one or more of the fund areas. Priorities include disadvantaged or excluded groups, the environment and animal welfare

organisation Aspect Telecommunications
address The Harlequin Centre, Southall Lane, Southall, Middlesex, UB2 5NH
telephone 020 8598 1000
fax
website
email

Community Project Fund

closing date Open
who for Community Groups, non-profit organisations
what help Up to £2,000 (no match-funding needed)

Funding available for projects that offer benefits to both the community and the environment. Projects should aim to improve Quality of Life and be led by the local community.

organisation Shell plc, Shell for Better Britain Campaign
address Freepost, BM 5952 B1 3BR
telephone 0121 248 5902
fax
website www.sbbc.co.uk
email enquiries@sbbc.co.uk

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Environment Ethnic Minority Award Scheme

Community	<i>closing date</i>	Open
Education	<i>who for</i>	Community Groups and Schools, or other community based organisations
Quality of Life	<i>what help</i>	up to £250, advice & referral
Exclusion		
Heritage		
Loans		

Applications must be for an environmental project with a significant number of participants from ethnic minorities. In addition to small grants, Black Environment Network can help with referrals to other fund sources and advice on locating free of charge resources available to the voluntary sector.

organisation Black Environment Network
address UK Office, 9 Llanwen Uchf, Llanbers, Wales, LL55 4LL
telephone 01286 870 715
fax 01286 870 715
website www.ben-network.org.uk
email ukoffice@ben-network.org.uk

Environment Earthwatch Millennium Awards

Community	<i>closing date</i>	closed for 2002 call for 2003 award details
Education	<i>who for</i>	UK residents aged 50 or above
Quality of Life	<i>what help</i>	International research field placement, £200 grant
Exclusion		
Heritage		
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The theme of the awards is “think globally, act locally” - participants gain practical, hands-on experience of global environmental research through joining an Earthwatch research project. On their return, participants receive a grant to design and implement a Community Action Plan using their experience overseas and supported by an Earthwatch Community Officer.

organisation Earthwatch
address Earthwatch Millennium Awards, 57 Woodstock Rd, Oxford OX2 6HJ
telephone 01865 318 850
fax 01865 318 850
website www.earthwatch.org/europe/millennium
email millennium@earthwatch.org.uk
Application through a form and two fully completed reference forms.

Environment & Waste Reduction - Landfill Tax Grant

<i>closing date</i>	Open
<i>who for</i>	Groups with a constitution registered with Entrust
<i>what help</i>	grants up to £20,000 (match funding)
	Local landfill site operators may use funds received from diverted landfill tax payments on approved projects.
	Projects should offer community and environmental benefits and schemes focusing on waste minimisation or enhancing the natural environment are particularly encouraged. Applications are not considered if group is controlled by a local authority. A local landfill operator can only fund organisations that have joined ENTRUST (administrative fee £100).
<i>organisation</i>	Entrust, Southern Office
<i>address</i>	Profex House, 25-27 School Lane, Bushey, Hertfordshire, WD2 1BR
<i>telephone</i>	020 8950 2152 or national enquiries 08459 128 484
<i>fax</i>	
<i>website</i>	www.entrust.org.uk
<i>email</i>	Need to contact landfill operator

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Environment**Environment Action Fund**

Community	<i>closing date</i>	Applications for 2002-2005 now closed
Education	<i>who for</i>	Voluntary Organisations & Non-Profit Companies
Quality of Life	<i>what help</i>	£10,000- £75,000 (50% match funding)
Exclusion		Funding is available to carry out projects relating to the environment. The fund can support capital & running costs over a 3 yr period. Match funds must be supported by non public sector funding (up to 50% of this match funding can be taken in kind, e.g. volunteer time, donation of equipment, etc.)
Heritage	<i>organisation</i>	DEFRA, Civic Trust Grants Management Unit,
Loans	<i>address</i>	Rosemary Thurbon, 6/G9 Ashdown House, 123 Victoria Street, London SW1E 6DE
	<i>telephone</i>	020 7944 6553
	<i>fax</i>	0151 709 2022
	<i>website</i>	www.defra.gov.uk/environment/eaf
	<i>email</i>	all@civictrust.local.net

Environmental Links**- Interactive Connect**

<i>closing date</i>	Open
<i>who for</i>	Community groups with a constitution. Must be a member of SBBC network
<i>what help</i>	up to £150 to cover costs

Interactive Connect aims to increase communication and co-operation amongst groups in order to share experience and promote best-practice in the field of the environment/ sustainable development. Funding could be used to pay for expenses to attend workshops, conferences, or other centres in which groups can learn from others experiences, techniques used etc. In return for the funding a member of the group must write a short report giving an account of the lessons and experiences taken from the seminar or visit.

<i>organisation</i>	Shell plc, Shell for Better Britain Campaign
<i>address</i>	King Edward House, 135a New Street, Birmingham B2 4QJ
<i>telephone</i>	0121 248 5902
<i>fax</i>	
<i>website</i>	www.sbbc.org.uk
<i>email</i>	enquiries@sbbc.co.uk

Environment

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Environment **Esmee Fairbairn Foundation****Community** **- Environment**

Education *closing date* Open - applications accepted through-out the year
Quality of Life *who for* Groups with charitable purposes - registered or with a formal constitution

Exclusion *what help* No upper or lower limit on grants

Heritage To improve quality of life through projects that focus on both the natural and built environment. Projects should promote the understanding and practice of sustainability.

Loans *organisation* Esmee Fairbairn Foundation
address 11 Park Place, London SW1A 1LP
telephone 020 7297 4722
fax 020 7297 4701
website www.esmeefairbairn.org.uk
email info@esmeefairbairn.org.uk
 Call the Foundation for advice on eligibility and the application procedure.

Environment **Green Mortgage**

Community *closing date* Open
Education *who for* Homeowners

Quality of Life *what help* Discounted mortgage rates and free energy efficiency surveys

Exclusion N&P's Green Mortgage scheme offers homeowners financial incentives and assistance for improving the energy efficiency of existing or new properties, e.g. discounts on standard variable mortgage rates for up to four years, free home energy surveys and cashback towards energy efficient home improvements. Various schemes are available for existing mortgage holders and new buyers.

Heritage *organisation* Norwich and Peterborough Building Society
Loans *address* Peterborough Business Park, Lynch Wood, Peterborough PE2 6WZ
telephone 0845 300 2522
fax
website www.npbs.co.uk/mortgages/intro_green.htm
email

Green Spaces & Sustainable Initiatives

closing date Open
who for Consortiums of public, private or voluntary sector organisations.
what help varies according to partner projects

The scheme is run by the New Opportunities Fund. Money is distributed by partnership projects each of whom have their own priorities and criteria. Contact the Initiative for an information pack detailing each of the current partnership projects and application details. Whilst the exact objectives of each award partner vary, the overall objectives are to promote sustainability, improve opportunities and overall quality of life for disadvantaged areas and communities. A wide scope of activities can be included within the remit of the initiative.

organisation New Opportunities Fund
address Heron House, 322 High Holborn, London WC1V 7PW
telephone 0845 000 0121
fax
website www.nof.org.uk
email

Environment**Community****Education****Quality of Life****Exclusion****Heritage****Loans**

Environment Home Energy Efficiency Scheme (HEES)

Community	<i>closing date</i>	Open
Education	<i>who for</i>	Households especially Elderly, Families with children, Disabled, & Chronically ill
Quality of Life	<i>what help</i>	up to £1,000 or 2,000 (householder age 60 & over)
Exclusion		
Heritage		
Loans		

Grants for funding energy efficiency measures and heating systems in the homes of the fuel poor (i.e. householders at greatest risk of suffering ill health because of fuel poverty). If you receive an income or disability benefit you may qualify for a HEES grant to make your home warmer and more energy efficient. HEES offers a grant package for insulation & heating improvements to your home and a larger grant for householders aged 60 and over.

organisation Eaga Partnerships
address Eldon Court, Eldon Square, Newcastle Upon Tyne, NE1 7HA
telephone 0800 316 6011/2802
fax
website www.eaga.co.uk
email inquiries@eaga.co.uk
Contact RBK Home Energy Conservation Officer 020 8547 5588 for more advice on heating and energy efficiency grants.

Lightswitch Scheme rebates

<i>closing date</i>	Open
<i>who for</i>	Small Businesses
<i>what help</i>	up to £6,000

This scheme is set up to encourage installation of energy efficient lighting. Small businesses, especially office based firms can spend up to 30% of electricity on lighting. Installing energy efficient systems can therefore save money on electricity bills whilst improving their overall environmental performance. The rebates are available to Small - Medium sized Enterprises with fewer than 250 staff and an annual turnover of less than £25 million. All work must be approved by the energy saving trust prior to commencement.

organisation Energy Saving Trust
address 5 Brighton Road, Croydon CR2 6EA
telephone 08705 133 538
fax
website www.lightswitch.co.uk
email lightswitch@chaseresponse.com
Contact helpline for application form and details on rebates available.

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Environment**Community****Education****Quality of Life****Exclusion****Heritage****Loans****Powershift
(Convert Vehicles to Low Emmissions)**

closing date Open
who for Local Authorities, Businesses, Organisations etc
what help Variable grants for conversion or purchase costs

Grants available to cover between 30% and 50% of the costs of converting vehicles (up to five years old) to alternative fuels such as LPG (Liquified Petroleum Gas) or electricity. Grants are also available to cover additional costs of purchasing new vehicles run on alternative fuels.

organisation Energy Saving Trust Programme
address 21 Dartmouth Street, London, SW1H 9BP
telephone 0845 602 1425
fax
website www.est-powershift.org.uk
email
 Online contact facility available via the website.

Environment**Community****Education****Quality of Life****Exclusion****Heritage****Loans****Pride of Place Awards**

closing date February (annually)
who for Voluntary Organisations
what help £500 - £2,000

Funding available for use in practical schemes, that aim to improve the built environment for the benefit of the community. None of the following initiatives are considered: school landscaping, nature gardens, village halls or building preservation trusts.

organisation The David Knightly Trust
address 136 The Grove Ealing London W5 3SH
telephone
fax
website
email
 send S.A.E. 220x110mm for guidance notes.

Queens Award for Enterprise

closing date Register now for 2003 onward
who for Businesses
what help Prestigious Recognition of Successful Business

Prizes are awarded to businesses for 'Environmental Achievement'. Businesses might wish to enter under one of the following two categories: 'Outstanding Advances in Sustainable Development' or 'Continued Achievement in Sustainable Development'. To register an interest in entering the 2003 Awards, please send an e-mail including your full name and address details, and indicating which category you are interested in entering.

organisation The Queens Award for Enterprise
address PO Box 467, Prospect Centre, Norwich, NR6 5AJ
telephone 020 7222 2277
fax
website www.queensawards.co.uk
email info@queensawards.org.uk
 Application forms for 2003 available from May 2002

Renewable Energy

closing date Not yet launched
who for Undecided
what help Undetermined at present

Exact details and structure of the fund are not finalised. £50 million has been made available for the development of renewable energy projects. At present three key priorities have been identified; Generating electricity from Energy Crops, Offshore Wind projects, Small scale biomass heating schemes.

organisation New Opportunities Fund
address Heron House, 322 High Holborn, London WC1 7PW
telephone 0845 0000 121
fax
website www.nof.org.uk
email

Contact New Opportunities Fund for updates on the scheme

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Environment
Community
Royal Borough of Kingston
Environmental Grants

Education *closing date* Contact Grants Unit for details
Quality of Life *who for* Must have formal set of rules and primarily be of benefit to RBK residents
Exclusion *what help* Two application categories : under £750 and over £750
Heritage
Loans

Applications for Environmental Grants should address the aims and objectives of Kingston’s Local Agenda 21 Plan, contribute to community environmental action and be compatible with the aims of Sustainable Development (for more information on the LA21 Plan or Sustainable Development please contact the LA21 officer on 0208 547 5347)

organisation Royal Borough of Kingston Upon Thames
address Grants Unit, Guildhall 1, Kingston Upon Thames, Surrey KT1 1EU
telephone 020 8547 6072 / 6068
fax
website www.kingston.gov.uk
email gillian.pennington@rbk.kingston.gov.uk
 Grant Unit also offers advice on other funds and resources available

SEED Project

closing date Open - quarterly deadlines
who for Not for profit organisations working with disadvantaged communities
what help up to £100,000 & fast track process up to £5,000

Awards are available for a range of projects supporting disadvantaged communities and improving quality of life and the quality of the environment through promoting more sustainable lifestyles. Themes include, but are not limited to, Local Food Growing and markets, waste management, energy efficiency, environmental education and community enterprise. Applications are welcomed that embrace more than one of the 8 SEED themes.

organisation Royal Society for Nature Conservation on behalf of New Opportunities Fund
address Heron House, 322 High Holborn, London WC1V 7PW
telephone NOF - 0845 0000 121
 RSNC - 0870 036 1000
fax
website www.rsnc.org
email seed@rsnc.ci.co.uk
 Guidance Notes and application form available online.

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Transforming Waste

closing date Scheme launched Spring 2002
who for Community sector and Cross-sector partnerships
what help £50,000 - £300,000

Exact details and structure of the fund are not yet finalised. The overall objectives are to expand community sector waste re-use, recycling and composting to encourage partnership working and to tackle social exclusion through developing community-based projects.

organisation New Opportunities Fund
address Heron House, 322 High Holborn,
 London WC1 7PW
telephone 0845 0000 121
fax
website www.nof.org.uk
email

Funding for Green Spaces and Biodiversity

is for projects that focus on the enhancement or protection of the natural environment, including improving the quality of open space and habitats for wildlife and plants.

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Environment Biodiversity Grant Scheme

Community	<i>closing date</i>	Apply 3 months before project is due to begin
Education	<i>who for</i>	Organisations or individuals
Quality of Life	<i>what help</i>	£250-£5,000 (50% match funding, inc. volunteer 80%)
Exclusion		
Heritage		
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Aimed at practical projects which help halt the loss & decline in species and habitats currently under threat. Proposals must demonstrate a positive contribution to achieving the objectives of English Nature's Species Recovery Programme or Biodiversity Action Plan targets. Preference is given to conserving locations of national significance.

<i>organisation</i>	English Nature
<i>address</i>	Northminster House, Peterborough, PE1 1UA
<i>telephone</i>	01733 455118
<i>fax</i>	
<i>website</i>	www.english-nature.org.uk
<i>email</i>	enquiries@english-nature.org.uk

Environment Community Tree Fund

Community	<i>closing date</i>	No funding available 2002-2003
Education	<i>who for</i>	Voluntary Organisations or Individuals on behalf of a community group
Quality of Life	<i>what help</i>	advice and support
Exclusion		
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National Tree Week proted by The Tree Council is held annually between 21st Nov - 2nd Dec. The Tree Council can help with promoting and advising on community events such as tree planting or establishing guided walks. Activities should include and work with community groups.

<i>organisation</i>	The Tree Coucil in association with National Tree Week
<i>address</i>	51 Catherine Place, London SW1E 6DY
<i>telephone</i>	020 77828 9928
<i>fax</i>	
<i>website</i>	www.treecouncil.org.uk
<i>email</i>	

The School Tree Fund has funding available for projects in 2002 (see page 50).

Door Step Greens

<i>closing date</i>	Open
<i>who for</i>	voluntary organisations and community groups
<i>what help</i>	expert help, grants for research and project costs

Grants and professional support for projects improving quality of life by creating or revitalising green spaces in areas of disadvantage. Doorstep Greens should have strong support from local people and actively involve the wider community in the design, creation and long-term care of the green. Priority is given to areas and communities at greatest disadvantage.

<i>organisation</i>	Countryside Agency on behalf of The New Opportunities Fund
<i>address</i>	
<i>telephone</i>	0845 0000 121
<i>fax</i>	
<i>website</i>	www.countryside.gov.uk
<i>email</i>	

Contact Henrietta Lucas, Doorstep Greens Advisor for South London, for an application form

Green Flag

<i>closing date</i>	End Feb 2003
<i>who for</i>	Organisations/Management (Parks & Green Spaces)
<i>what help</i>	award of excellence 'to fly the green flag'

Parks must meet the environmental, community, landscape, and safety criteria laid out and are assessed by an experienced team of judges. Separate applications must be made for each park. Community groups & individuals that would like their park judged should encourage the management to apply.

<i>organisation</i>	Civic Trust Grants Management Unit,
<i>address</i>	The Civic Trust, 6th Floor, The View, Gostins Building, 32/36 Hanover Street, Liverpool, L1 4LN
<i>telephone</i>	0151 709 1969
<i>fax</i>	0151 709 2022
<i>website</i>	www.civictrust.org.uk
<i>email</i>	all@civictrust.local.net

Application forms for 2003 available now.

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Environment **Volunteers Action Grant Scheme**

Community *closing date* Open
who for Volunteers
what help up to £1,000

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Grants to organisations to cover the cost of volunteers travel to and from nature reserves. Applications administered at a local team level. Teams no longer have a separate budget for grants and many now don't offer grants as a matter of course. Some however do still offer grants and it is worth checking with the appropriate local office. London office : 020 7831 6922

organisation English Nature
address Northminster House, Peterborough PE1 1UA
telephone 01733 455 415
fax
website www.english-nature.org.uk
email enquiries@english-nature.org.uk
Contact local English Nature teams, details available from Head Office

Environment **Wild Space! Scheme**

Community *closing date* Open
who for local authorities, charitable groups & wildlife trusts
what help project costs £5000-25000; or land purchase £25000

Education
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Grant scheme to involve local communities in the improvement, care and enjoyment of their local environment. Emphasis is on areas of disadvantage that lack access to natural, open space.

organisation English Nature on behalf of New Opportunities Fund
address Northminster House, Peterborough, PE1 1UA
telephone 01733 455 415
fax
website www.english-nature.org.uk
email

Go to 'Special sites' on web site for more info.

Funding for Communities

is for projects that work with or are developed by communities to address unmet needs within the community. Some funding is aimed specifically at certain groups within the community whilst others are more general. This section can cover a wide range of activities but in general projects should actively involve local people and aim to improve quality of life in the area.

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Age Resource Awards

closing date Award closed for 2002. Hopefully re-opened 2003.
who for Individuals or Groups (aged over 50)
what help Individuals £1,000 & Groups £1,500

Aimed at innovative voluntary projects & activities. Projects considered include initiatives relating to the environment, for example projects that raise awareness of or promote action on environmental issues.

organisation Unigate, Age Resources
address Astral House, 1268 London Road,
 London, SW16 4ER
telephone 020 8765 7610
fax
website www.ageresource.org.uk
email

Awards for All

closing date Open
who for Not-for-profit groups with a constitution
what help £500 - £5,000

The programme is designed for local community groups with a particular emphasis on those with annual incomes under £15,000. The aims are to support community activity, extend access and participation, increase skill and creativity and improve quality of life. Initiatives should promote the environment, education and/or health. Awards for All will also fund projects that enable people to take part in art, sport, heritage and other community activities. The Regional Focus for London 2001-2002 is on increasing the participation of Black and minority ethnic communities, broadening the opportunities for disabled people and providing opportunities for women and girls to participate in events from which they are traditionally excluded.

A wide scope of activities can and are funded, definitely an award worth trying !

organisation National Lottery
address Awards for All London,
 9th Floor Camelford House,
 89 Albert Embankment, London SE1 7UF
telephone 020 7587 6600
fax
website www.awardsforall.org.uk
email

Simple application form available to download from web or via telephone request.

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Bridge House Estates Golden Jubilee Grants Scheme

closing date 31st May 2002
who for Registered charities or organisations with charitable purposes
what help up to £40,000

The new grants scheme seeks to encourage organisations to work in partnership with other voluntary and statutory agencies and to increase mutual respect and understanding amongst Londoners. The programme has two broad themes; Safer London (addressing crimes of hate, discrimination and prejudice, supporting victims of crime and raising awareness and understanding of other communities) and Linking London's Communities (support for projects bringing people together across geographical, cultural or age divides and giving a voice to communities that feel marginalised).

organisation Bridge House Estates Trust Fund
address Corporation of London,
 PO Box 270,
 Guildhall London EC2P 2EJ
telephone 020 7332 3127 / 3712
fax
website www.bridgehousegrants.org.uk
email
 Award recipients announced Nov. 2002

Bridge House Estate Trust Fund

closing date Open
who for Corporated Body or Registered Charity
what help £25,000 & technical assistance to voluntary groups

Applications for the main grants scheme are welcomed from all London boroughs. The five main grant programmes are;

- Transport and access for older people and disabled people,
- Environmental conservation,
- Children and young people,
- Assistance to older people to stay within the community, and
- The provision of technical assistance to voluntary organisations.

Each of the above programmes have several aims, priorities and principles of good practice which inform the allocation of grants. Contact the trust for more details.

organisation Bridge House Estates Trust Fund
address The Chief Grants Officer, Corporation of London,
 PO Box 270 Guildhall, London, EC2P 2EJ
telephone 020 7332 3710
fax
website www.bridgehousegrants.org.uk
email
 Funding available for running costs and capital costs

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Capital Cares

closing date Open
who for Organisations with charitable purposes
what help Professional and other services free of charge

London wide employee volunteering scheme matching business and professional services free of charge to voluntary organisations within the community. A wide range of services can be provided (eg architects, lawyers, team help with gardening or decorating.)Volunteering opportunities should be appropriate for working people and include a range of flexible and accessible opportunities.

organisation Business in the Community
address 137 Shepardess Walk, London N1 7RQ
telephone 020 8566 8718
fax
website www.bitc.org.uk
email jo.conelly@bitc.org.uk

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Community Dividend Scheme

closing date Open
who for food cooperatives, credit unions, and other voluntary organisations.
what help £100 - £5,000

Grants are aimed at groups with a self help co-operative focus, an emphasis on disadvantaged groups and which offer long-term benefits to local people (e.g training / education). Applications should be imaginative and address local community issues such as health, safety, poverty relief and the local environment.

organisation Co-operative Group Ltd
address South East Regional Office, Co-operative Group, 40 Orchard Street, Dartford, Kent, DA1 2DG
telephone 01322 321 200
fax
website www.co-op.co.uk
email

Community Fund, Main Grants Programme

closing date Open
who for voluntary and community groups
what help up to £250,000 for all London projects

Overall grant objectives are to help meet the needs of those at greatest disadvantage in society and improve quality of life in the community. Regional priorities for London in the current round(2002-2003) are isolated older people, refugee communities and asylum seekers, capacity building within small groups and infrastructure development within the Black and Ethnic minority voluntary sector. Projects outside these priority areas can still apply.

organisation National Lottery Charities Board (NCLB)
address Community Fund, UK office St Vincent House, 16 Suffolk Street, London, SW1Y 2NL
telephone 0845 791 9191
fax
website www.community-fund.org.uk
email

“Before You Apply” booklet and application pack available online.

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Community Involvement Programme

closing date Open
who for Organisations working with the community on priority area initiatives
what help Cash Donations, Employee Involvement and Other Resources

Priorities areas are Health, Education, Learning and Safety

organisation Marks & Spencer
address Community Involvement, Michael House, Baker Street, London, W1A 1DN
telephone 020 7268 4502
fax 020 7268 2260
website www.marks-and-spencer.com
email community.involvement@marks-and-spencer.com

Local Investment Fund

closing date Open
who for Community Enterprises
what help £25,000 - £250,000

Loans available for community enterprises offering social benefits. Schemes should be 'economically viable but unbankable'. Credit available for beneficial enterprises that are unable to obtain sufficient funds from a bank.

organisation Business in the Community Local Investment Fund
address 123 Minorities, London EC3N 1NT
telephone 020 7680 1028
fax
website www.lif.org.uk
email information@lif.org.uk

Esmee Fairbairn Foundation - Social Development

closing date Open - applications accepted through-out the year
who for Groups with charitable purposes - registered or with formal constitution
what help No upper or lower limit on grants

Overall grant aims are to improve quality of life through practical, social projects focusing on two main areas - promoting community participation and self-help; and reducing institutional barriers that prevent people moving out of poverty and disadvantage.

organisation Esmee Fairbairn Foundation
address 11 Park Place, London SW1A 1LP
telephone 020 7297 4727
fax 020 7297 4701
website www.esmeefairbairn.org.uk
email info@esmeefairbairn.org.uk

Call the Foundation for advice on eligibility and the application procedure.

Lloyds Community Programme

closing date Quarterly deadlines - call for details
who for Registered charity (possible exemptions eg Scouts, Church Groups)
what help £500 -£5,000 (some match funding needed)

The Foundation has a three year strategy with the following focus areas. 1. Family support. 2. Challenging Disadvantage and Discrimination. 3. Promoting Effectiveness in the Voluntary Sector. The Foundation also operates a Regional Community Programme not necessarily based on the Focus Areas. The objectives of this are to meet Social and Community needs and to promote Education and Training.

organisation Lloyds TSB Foundation
address 111 High Street, Ilford, Essex IG1 4NN
telephone 020 8478 7262
fax
website www.llyodstsb.com/about_us
email

Millennium Awards

closing date Open
who for Individuals working within the Community
what help up to £2,000

This award is an opportunity for individual people to fulfill a personal goal and in the process benefit their community. If you have a bright idea for a community project which will improve your skills & benefit others in the community then ring the free phone number. The grants are distributed via Award Partners each of which have their own programme and funding details. The information pack gives full details of all awards available.

organisation The Millennium Commission
address Portland House, Stag Place, London, SW1E 5EZ
telephone 0800 06801 2000 or 020 7880 2001
fax 020 7880 2070
website www.starpeople.org.uk
email info@millennium.gov.uk

New Initiatives Outer London Funding Priorities

closing date Open
who for Voluntary Organisations (in Outer London Boroughs)
what help £2,000 - £700,000

Proposals from fund seekers are considered where they address a combination of at least four of the following priorities: working strategically with partner agencies; adding value by leveraging-in additional money; delivering 'Agenda for action' objectives; providing pathways out of social exclusion; enhancing services in outer London; enhancing support and infrastructure services; promoting community/ service users rights and entitlements. It is keen to support proposals that are: innovative, could be repeated in different service sectors or in other areas, open up new opportunities for the most excluded individuals & communities, and that improve the infrastructure of the voluntary sector sub-regionally.

organisation London Borough Grants
address Regal House, London Rd, Twickenham, TW1 3QS
telephone 020 8891 5021
fax
website www.lbgrants.org
email info@lbgrants.org

Environment **Royal Borough of Kingston****Community** **Neighbourhood Grants****Education** *closing date* Contact Grants Unit for details**Quality of Life** *who for* Projects and organisations of direct benefit to a particular neighbourhood**Exclusion** *what help* up to £750**Heritage****Loans**
Grants available for a range of projects and organisations providing that they offer direct benefits to residents of a particular Neighbourhood and for which the majority of their users/members are based in that Neighbourhood. Applications are normally considered by the relevant Neighbourhood Committee.*organisation* Royal Borough of Kingston Upon Thames
address Grants Unit, Guildhall 1, Kingston Upon Thames, Surrey KT1 1EU*telephone* 020 8547 6072 / 6068*fax**website* www.kingston.gov.uk*email* gillian.pennington@rbk.kingston.gov.uk
Grants Unit also offers advice on other funds and resources available**Royal Borough of Kingston****Community Services Grants***closing date* Contact Grants Unit for details*who for* Must have formal set of rules and primarily be of benefit to RBK residents*what help* Two application categories : under £750 and over £250

Grants are available for organisations offering welfare activities and services e.g for elderly people, people with mental and physical disabilities, children and family support services, homeless people.

organisation Royal Borough of Kingston Upon Thames
address Grants Unit, Guildhall 1, Kingston Upon Thames, Surrey KT1 1EU*telephone* 020 8547 6072 / 6068*fax**website* www.kingston.gov.uk*email* gillian.pennington@rbk.kingston.gov.uk
Grants Unit also offers advice on other funds and resources available.**Environment****Community****Education****Quality of Life****Exclusion****Heritage****Loans**

Royal Borough of Kingston Education and Leisure Services

closing date Contact Grants Unit for details
who for Must have formal set of rules and primarily be of benefit to RBK residents
what help Two application categories : under £750 and over £250

Grants available for a wide range of activities including the provision of Arts, Leisure, Play and Sports activities, Community Language teaching and Cultural activities, youth activities and projects.

organisation Royal Borough of Kingston Upon Thames
address Grants Unit, Guildhall 1, Kingston Upon Thames, Surrey KT1 1EU
telephone 020 8547 6072 / 6068
fax
website www.kingston.gov.uk
email gillian.pennington@rbk.kingston.gov.uk
 Grants Unit also offers advice on other funds and resources available

The City Parochial Foundation

closing date 2002 - 2006. Quarterly deadlines- call for details
who for Registered charity (or groups who have applied for charitable status)
what help average grant approx £15,000

The foundation welcomes applications which are seeking to tackle the causes of poverty and to help disadvantaged Londoners cope with and find a way out of poverty. They will fund organisations providing advice and information, particularly those which are user-led, organisations that promote/provide education or training and employment schemes targeted at excluded groups and organisations that are attempting to develop initiatives to tackle violence and hate crimes. The Foundation is particularly keen to fund projects which involve working partnerships between different organisations.

organisation The City Parochial Foundation
address 6 Middle Street, London EC1A 7PH
telephone 020 7606 6145
fax
website www.cityparochial.org.uk
email

The Link

closing date Open
who for Voluntary Groups and Charities
what help Office Furniture and Supplies

The scheme offers free of charge stationary, office equipment, supplies, furniture, etc.

organisation The Link
address Volunteer Coordinator
 2 Gershwin Rd, Basingstoke,
 Hamshire, RG22 4HH

telephone 01256 353648
fax
website www.fortune.city/business/alliance/3/321
email foat@mcmail.com

The Trust for London

closing date 2002-2006. Quarterly deadline - call for details
who for New and emerging voluntary organisations
what help up to £10,000

The Trust will support organisations that benefit people in London and that help local communities to identify and tackle specific local problems. Funding is available to identify local needs and deliver appropriate services, gain access to training opportunities and to organise meetings, conferences, seminars and events aimed at raising awareness, identifying problems or promoting good practice. Funding can cover capital and revenue costs including part-time staff salaries and equipment purchase. Interested groups should contact a Field Officer at the Trust to discuss the funding needed and the type of work undertaken.

organisation City Parochial Foundation
address Trust for London, 6 Middle Street,
 London EC1A 7PH

telephone 020 7606 6145
fax
website
email www.trustforlondon@cityparochial.org.uk

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Using Skills of the Retired to Help the Community

closing date Open
who for Groups of 10 or more persons at least half of whom must be aged 60+
what help up to £5,000

Projects should employ the skills, talent and energy of retired people for the benefit of the community. No restrictions are placed on the kind of project for which grants may be awarded but older people should be actively involved in the management and day-to-day operation of the project.

organisation New Horizons Trust
address Bronzeoak House, Stafford Road,
 Caterham, Surrey CR3 6JG
telephone 01883 332634
fax
website
email

ring to contact Local Field Officer

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Volunteer Action Awards

closing date Open
who for Individual volunteers, voluntary organisations & businesses
what help £25,000 divided between winners

There is an award winner for individuals and organisations in each of the regions and a national overall winner. In 2000 an award was also launched to recognise one outstanding company.

organisation Whitbread plc in partnership with the Active Community Unit
address Chiswell Street, London EC1Y 4SD
telephone 020 7606 4455
fax
website www.whitbread-volunteerawards.co.uk
email

Funding for Schools, Youth and Education

is for projects relating to the provision of education and for initiatives raising awareness amongst and involving young people in environmental issues. Assistance for schools in improving school grounds or their overall environmental performance.

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Amerada Hess Environment Awards

closing date Applications now being accepted for 2003 Awards
who for Secondary level teachers
what help Field-Research experience and £250 grant

The aims of the award are to strengthen interest in and commitment to the environment, and to enable the experience of environmental field research to be passed on to pupils and the local community. The sixty award winners will receive a placement on a UK based Earthwatch field project and a grant of £250 to design and implement a Community Action Plan.

organisation Earthwatch
address Amerada Hess Environment Awards,
 Earthwatch Institute (Europe)
 57 Woodstock Rd, Oxford OX2 6HJ
telephone 01865 318850
fax 01865 311383
website www.earthwatch.org/europe
email vburley@earthwatch.org.uk

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Better Play

closing date Open
who for voluntary organisation and community groups
what help £2000 - £100,000 (with £10,000 fast track process)

Grants available for distinctive and innovative children's play projects, with a particular focus on disadvantaged communities.

organisation Barnados, Children's Play Council on behalf of
 New Opportunities Fund
address
telephone 0845 0000 121
fax
website www.nof.org.uk
email betterplay@barnados.org.uk
 Contact New Opportunities Fund for application details

Earthwatch Youth Award

closing date September 21st 2002
who for anyone aged 16-19 years on the closing date
what help International research field placement

Award winners participate in an international Earthwatch field project placement assisting field scientists.

organisation Earthwatch
address Earthwatch Youth Awards, 57 Woodstock Road,
 Oxford OX2 6HJ
telephone 01865 318850
fax 01865 318850
website www.earthwatch.org/europe
email millennium@earthwatch.org.uk

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Esmee Fairbairn Foundation

- Education

closing date Open - applications accepted through-out the year
who for Groups with charitable purposes - registered or with a formal constitution
what help No upper or lower limit on grants

The fund is looking to support educational projects that improve quality of life, help people maximise their potential and support new and imaginative teaching strategies. Other areas of interest include developing broader educational policy and widening access to education for those excluded by reasons of culture, background or disability. Priority is given to projects in the following areas; Early Years development, Family learning, School non-attenders, Adult education and the professional development of headteachers and leaders in education.

organisation Esmee Fairbairn Foundation
address 11 Park Place, London SW1A 1LP
telephone 020 7297 4722
fax 020 7297 4701
website www.esmeefairbairn.org.uk
email info@esmeefairbairn.org.uk
 Call the Foundation for advice on eligibility and the application procedure.

Greenfingers Challenge 2002

closing date 3 June 2002
who for Any group (minimum 5 members) of young people under 18 years old.
what help Free start up kit and cash awards to winners.

Groups are invited to enter their garden (school / community) into a national competition. Gardens are judged on planning, development and maintenance criteria with specific emphasis on sustainability, practicality, relevance to the character of the local area and benefits to the local community. Free start up kits containing seeds, pots, etc are available to the first 1,000 to register. Twelve regional winners to receive £500 cash prize. UK national winner to receive a further £1,000.

organisation Tidy Britain Group and Royal Horticultural Society.
address Greenfingers Challenge, Elizabeth House, The Pier, Wigan WN3 4BR
telephone 01942 612 639
fax
website www.encams.org
email enquiries@encams.org

Learning Through Landscapes

closing date Open
who for Schools
what help Information & assistance, do not award grants

Membership provides schools with information about funding opportunities, a comprehensive advice service, events guide, free video loan & magazine. LTL can assist schools in a number of ways, for example, the promotion of schemes linked to improve school ground and organising training events & conferences.

organisation Learning Through Landscapes
address Third Floor, Southside Offices, The Law Courts, Winchester, Hants, SO23 9DL
telephone 01962 846 258
fax
website www.ltl.org.uk
email charity@tcp.co.uk
 Membership costs £15 - 25

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New Futures Award

closing date Mid December annually
who for Secondary Schools
what help £500-£20,000 + other support, materials

Support, financial and other, is available for creative/original projects within education. Projects should involve and offer lasting benefits to the local community and aim to empower students to own and manage the project themselves.

Several different award schemes are available.

organisation Barclays in Collaboration with Community Service Volunteers
address Kallaway Ltd, 2 Portland Rd, Holland Park, W11 4LA
telephone 020 7221 7883
fax
website www.barclaysnewfutures.co.uk
email barclaysnewfutures@kallaway.co.uk
 Application forms available online.

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Practical Environmental Projects

closing date 31st March 2003
who for Groups of young people
what help up to £5,000

Grants are awarded for environmental initiatives researched and launched by young people themselves. Projects should research perceptions of a local environmental issue and identify achievable ways of raising awareness of and improving the given situation. All proposals must be submitted to the Volvo Ocean Adventure Website in order to be considered for a grant.

organisation Volvo Practical Environmental Projects (Grants)
address Volvo Car UK Limited, Globe Park, Marlow, Bucks
telephone 01628 477 977
fax
website www.volvocars.co.uk
email pep@marketingactivity.co.uk

School Energy

closing date Open
who for All schools may apply
what help up to £3,000 (50% match funding)

Grants available to assist schools in becoming more energy efficient. Schools must produce an Action Plan based on an energy survey and find 50% match funding.

organisation School Energy on behalf of Energy Saving Trust
address CREATE, Kenley House, 25 Bridgeman Terrace, Wigan WN1 1TD
telephone 0870 700 0457
fax
website www.schoolenergy.org.uk
email

Online contact facility available via website
 Full details and application form available online.

School Energy Programme

closing date Continuous assessment of applications
who for Any school
what help Up to 50% cash rebates up to a maximum of £3,500

Cash rebates for up to 50% of capital outlay on equipment / infrastructure. Overall aim is to incorporate sound energy management into the ongoing process of school management and the education of pupils and the wider community

organisation Centre for Research, Education and Training in Energy (CREATE)
address The SchoolEnergy Programme, CREATE, Kenley House, 25 Bridgeman Terrace, Wigan WN1 1TD
telephone 01942 322 271
fax 01942 322 273
website www.schoolenergy.org.uk
email info@create.org.uk

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School Tree Planting Projects

closing date 30th June 2002
who for Schools Only
what help £100 - £700 (25% match funding)

This fund will support any well planned tree projects starting during the National Tree week (21st Nov - 2nd Dec 2001). Projects should be carried out in school grounds, including playing fields. Funding is available for cost such as tree purchase, labour for planting and any tree support necessary such as stakes, ties, guards, fertiliser, mulch and soil amelioration. This grant will not normally aid the planting of hedges, bushes or shrubs. Preference is given to projects with tree maintenance plans (ask to see WPA Trees Love Care Days leaflet).

organisation Tree Council & Charitable Foundation in assoc. with Esso National Tree Week
address 51 Catherine Place,
 London SW1E 6DY
telephone 020 7828 9928
fax
website www.treecouncil.org.uk
email

Schools Turn Key Energy Programme (STEP)

closing date Open
who for All Schools are eligible
what help Training and advice free of charge

The programme offers schools free energy efficiency advice from expert speakers through workshops and seminars. Seminar packs and workbooks are also provided free of charge. Training sessions are only possible if several different schools are interested in attending.

organisation BRECSU
address
telephone 01923 664 656
fax
website www.energy-efficiency.gov.uk
email wilsoni@bre.co.uk

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Funding for Heritage

is for projects caring for, protecting or increasing enjoyment and understanding of local heritage. Projects could relate to archaeological, natural, built or industrial heritage or

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Architecture Heritage Funds

closing date Open
who for Organisations with charitable status
what help loans 75% of gross estimated cost -up to £500,000

Usually up to two year loans, charged at 4% simple. The interest is payable at the end of the loan period and/or once the property is sold. Projects must involve a building with listed status or scheduled listed status, or in a designated conservation area. Projects must also involve a change in either the ownership of the property or in its use.

organisation The Architectural Heritage Fund
address Clareville House, 26-27 Oxendon Street, London, SW1Y 4EL
telephone 020 7925 0199
fax 020 7930 0295
website www.ahfund.org.uk
email ahf@ahfund.org.uk

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Esmee Fairbairn Foundation - Arts and Heritage

closing date Open - applications accepted through-out the year
who for Groups with charitable purposes - registered or with formal constitution
what help No upper or lower limit on grants

To improve quality of life through projects that provide imaginative, high quality arts experiences or that add to the preservation and enhancement of local heritage.

organisation Esmee Fairbairn Foundation
address 11 Park Place, London SW1A 1LP
telephone 020 7297 4719
fax 020 7297 4701
website www.esmeefairbairn.org.uk
email info@esmeefairbairn.org.uk
 Call the Foundation for advice on eligibility and the application procedure.

Local Heritage Initiative - Your Heritage

closing date Open
who for Not for Profit organisations
what help £5,000 - £50,000 (10% match from other sources)

Grants are available for projects started and carried out by local people and involving local heritage. Project objectives should include at least one of the following; Caring for and protecting local heritage, Increasing understanding and enjoyment of local heritage, Improving access to heritage for the local community and wider public. Your Heritage will support both capital funding (e.g. repairs) and revenue funding for time-limited activities up to 5 years. 'Heritage' includes Archaeological, Natural, Built, Industrial and local Culture and Traditions. It is by no means limited to old buildings!

organisation Heritage Lottery Fund
address Clare Butler-Henderson, Heriatge Lottery Fund, 7 Holbein Place, London SW1W 8NR
telephone 020 7591 6044
fax 020 7591 6000
website www.hlf.org.uk
email

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Further information and support

KVA

Kingston Voluntary Action is the umbrella body for voluntary organisations in Kingston. They can provide professional advice to voluntary groups on all aspects of operation from starting up and preparing a constitution to drafting and submitting a fund application. A computer programme called The Funder Finder is available for groups to use and can help identify the most suitable funds to apply to. Training sessions are run regularly covering various aspects of organisational management, including registering as a charity, promoting your organisation and practical fundraising.

Siddeley House
50 Canbury Park Rd
Kingston
Surrey KT2 6LX
Tel: 020 8255 3335
Email: info@kva.org.uk
Web: www.kva.org.uk

RBK Grants Unit

The Kingston Grants Unit is a specialist unit within the Council. As well as providing information and advice on council main and neighbourhood grants, the unit can also assist voluntary groups in identifying other resources within the borough.

Royal Borough of Kingston
Guildhall 1
Kingston
Surrey KT1 1EU
Tel: 020 8547 6068

Charity Commission

The Commission is the governmental department responsible for registering organisations as charities. The Commission is responsible for registering organisations as charities having considered organisational aims and objectives. Free publications are available which give general advice and guidelines on registering as a charity.

London Office
Harmsworth House
13-15 Bouverie Street
London EC4Y 8DP
Tel : 0870 333 0123
Fax : 020 7674 2300

Sustainable Development and Environmental Performance Team

Based in Environmental Care within Kingston Council, this department offers advice and support on environmental issues and sustainable development. In addition to professional guidance, information is also available on funding sources and voluntary activity in Kingston.

Local Agenda 21 Officer
Environmental Services
Royal Borough of Kingston Upon Thames
Guildhall 2
Surrey KT1 1EU
Tel : 020 8547 5347

Advice from the funders themselves

In many cases support is available from the Funder themselves.

The Heritage Lottery

The Heritage Lottery runs pre-application meetings for interested groups every other Thursday in their London Office.

For more information and to book a place, contact;

The Heritage Lottery Fund
7 Holbein Place
London SW1W 8NR
Tel : 020 7591 6042 / 43/ 44/ 45
www.hlf.org.uk

Awards for All

Awards for All hold briefings on the grant programme across London including advice on how best to prepare a successful application.

Awards for All London
9th Floor, Camelford House
89 Albert Embankment
London SE1 7UF
www.awardsforall.org.uk

For information on briefing sessions, telephone Jason Leavey on 07958 368008

Glossary

Match Funding

Funders will sometimes stipulate a percentage 'match funding' in terms of their contribution to the total project cost. Groups will then need to 'match' that contribution from other sources, for example grants from other bodies, goods in kind or volunteer time.

Capital Costs

Costs incurred for lasting things such as building work or equipment purchase.

Revenue Costs

Normally incurred for running time-limited activities such as one-off events, projects or a series of educational activities. Revenue costs can also include wages, training costs or overheads such as rent, although some trusts/ foundations are unwilling to fund this kind of costs.

Goods in Kind

The cash value of donated goods, materials, land, property and volunteer time.

Volunteer Time

Any direct help or practical contribution to a project in terms of labour given without charge.

Charitable Purposes

The law recognises various groups of purposes as charitable, these are

- The relief of poor, old, sick or disabled people wither through direct or indirect help and assistance
- The advancement of education
- The promotion of religion
- Community Capacity Building
- Promotion of Urban and Rural Regeneration
- Relief of Unemployment
- Other purposes beneficial to the community

The Register is currently being reviewed and more charitable purposes are being recognised (e.g. Museums and Sport are currently being considered.) In general the first three purposes are deemed to be charitable, activities relating to the others will need to be proved to be charitable.

Constitutional Document

The document adopted by the group which specifies how the organisation runs and what it intends to do. Constitutional documents will usually include, but are not limited in content to;

- Objects of the organisation
- Powers given to those managing the organisation to carry out the objects
- Details of the governing body - nomination and election of members, rules concerning conduct and meetings of governing body.
- Membership procedures, rights and responsibilities

Local Agenda 21 - Sorting Out Sustainability

This guide has been produced as part of Kingston's Local Agenda 21.

Agenda 21 is a global programme of action for sustainable development adopted by more than 170 nations including the UK, at the Rio Earth Summit in 1992. Kingston's own Local Agenda 21 Plan provides a shared vision of the kind of future we want for our borough. A living, thriving place providing opportunities for all without compromising either the local or global environment. The Plan is divided into seven topics each with a vision for the future and certain aims and objectives to be achieved.

However, Kingston's Local Agenda 21 is only a plan. Without action the aims and objectives identified will melt away to become more good ideas that could have made a difference. Local Agenda 21 is a challenge and an opportunity. If it is to succeed in steering us towards a better and more sustainable future the plan must be met with action at all levels.

Calling everyone who cares! The Community Environmental Action Plan is currently being developed. The Action Plan aims to celebrate existing actions, highlight the links between core activities and sustainability and inspire others to make their own pledge for the future. Many groups, organisations and individuals in Kingston are already contributing to more sustainable development and all of us need to play our part. A better future is everyone's right and everyone's responsibility - make the difference!

Either cut out or copy the form overleaf, and send it to:

Environment Officer (Local Agenda 21)
Environmental Services
Guildhall 2
Kingston Upon Thames KT1 1EU

or Telephone : 020 8547 5347
or Email : frances.smith@rbk.kingston.gov.uk

We look forward to hearing from you!

Name

Organisation (if applicable).....

Address

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Telephone

Email

Yes, I would like to hear more about the Community Environmental Action Plan!

Name

Organisation (if applicable).....

Address

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Telephone

Email

Yes, I would like to hear more about the Community Environmental Action Plan!

Name

Organisation (if applicable).....

Address

.....

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Telephone

Email

Yes, I would like to hear more about the Community Environmental Action Plan!



☎ 020 8 547 4758

f 020 8 547 5363

e frances.smith@rbk.kingston.gov.uk

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