

Royal Borough of Kingston upon Thames

Invitation to bid for a new secondary school in the north of the Borough

This Complete Proposal replaces the previous version published on 16 April 2010.

Information required to be included in an Invitation to Bid Complete Proposal to establish a mainstream school.

Extract of Part 1 of Schedule 1 to The School Organisation (Establishment and Discontinuance of Schools)(England) Regulations 2007 (as amended):

1. A statement explaining the reason why the new school is considered necessary and whether it is to replace particular schools.

Population growth in the north of the Borough will result in an insufficient number of secondary school places from 2015/16 onwards. The birth rate in the Borough has risen by 23% from 2002/03 to 2007/08 and additional primary school places have been added since September 2008 to address the rising demand. We are currently consulting on a permanent increase in our Primary capacity by 405 places (13.5 Forms of Entry) from September 2011.

A new school in this location would provide half of the projected need for an additional 16 Forms of Entry (by 2018/19) and provide a school in a location where this is currently a lack of secondary provision.

The proposed new school is part of the Local Authority's Building School for the Future Programme which will secure a further eight forms of entry at all of the other Local Authority non-selective schools. There are no plans to discontinue or reduce in size any other Kingston schools as a consequence of this proposal.

Further details on the need for a new secondary school are contained in the Public Consultation Document attached as Annex 1 and available from www.kingston.gov.uk/secondary_expansion

2. A statement explaining:

a) the location of the possible site (including details of whether the possible site is a single or split site) including, where appropriate, the postal address or addresses;

The proposed location for the school is North Kingston Centre, Richmond Road, Kingston upon Thames, Surrey, KT2 5PE on a site situated between Tiffin Girls' School to the north and Fern Hill Primary School to the south.

The Local Authority is currently engaged in local discussions regarding the potential to expand the size of the site by acquiring some adjacent land which is held by Tiffin Girls' School under trust as a Foundation School. If no local agreement can be reached, an application may be made to the Office of the Schools Adjudicator to determine this matter.

It should be noted that the development of a school on this site is not dependent on increasing the size of the site.

b) the reason for the choice of site;

The site is currently used as an Adult Education Centre and is in the ownership of the Royal Borough of Kingston upon Thames. Its location is in an area of large growth in the school aged population and is easily accessible by public transport and within short walking distance of many potential pupils' homes.

A sites assessment has not identified any alternative sites that would provide the opportunity to deliver a secondary school within the prescribed timescales.

c) the area or particular community or communities the school is expected to serve;

The school is expected to predominantly, though not exclusively, serve the community in the north of the Borough (typically within the Kingston Town Neighbourhood area). Residents in this area are currently often reliant on out of Borough schools for secondary school places and this proposal will fulfil an unmet need for a school in this area.

Following a current permanent expansion of primary schools it is anticipated that there will be 18 forms of entry in the 7 primary schools in the same Neighbourhood area. The school is expected to provide places for many of the children in the area, with a particular need to provide for the 13 forms of entry at the 5 primary schools within a 2.3kilometre (1.42mile) distance of the proposed school site by closest walking distance.

Given its location close to the border with the London Borough of Richmond upon Thames, the school is also likely to attract applications from prospective pupils living in this neighbouring authority.

d) the accessibility of the possible site (or, if it is a split site, the accessibility of the accommodation);

The site is located on Richmond Road, the main route from Kingston to Ham/Richmond. It is served by bus route no. 65 and no. 671 (Chessington) and 801 (Hinchley Wood Surrey County Council service) school buses. The 371 stops approximately 800m to the north and is just under 1 mile from Kingston train station.

The school would be fully Disability Discrimination Act compliant and be fully inclusive.

e) the proposed arrangements for transport of pupils to the new school and a statement about other sustainable transport alternatives where pupils are not using transport provided, and how the LA will seek to discourage car use in the school area;

A majority of pupils who the school is intended to serve will live within easy walking and cycling distance of the proposed site. The Local Authority has commissioned a Transport Impact Assessment to establish the likely patterns of travel of potential pupils and their impact on local transport networks and the local environment.

A School Travel Plan to encourage all pupils to travel to the new school by a sustainable method of transport will be an integral part of the development of the school. The Travel Plan will need to set out strict targets to minimise car use to the site by staff and pupils and the school will be required to meet these through working with neighbouring schools and implementing a robust set of travel plan measures. These could include developing a home to school contract covering the use of sustainable methods of travel to school and prohibiting private car use for travel to school. The school would be responsible for preparing and implementing the School Travel Plan.

The availability of parking on the site will be extremely limited and will need to be strictly controlled.

If the Local Authority is required to provide travel assistance to a pupil attending the school, the mode of transport would be determined on the basis of cost and the pupil's needs. To be eligible for travel assistance to school, the school would need to be both the nearest appropriate school to the pupil's home address and be more than 3 miles from their place of residence.

f) the tenure (freehold or leasehold) on which the site will be held, and if the site is to be held on a lease, details of the proposed lease;

The site is held as freehold by RBK.

g) the effect of paragraph 28 and 31 of Schedule 2 to the Act (that the LA must transfer their interest in the site, buildings or premises to the school's trustees, foundation body, or governing body);

Upon completion of the competition process, the Local Authority would transfer its interest in the site, buildings or premises to the school's trustees, foundation body or governing body, as appropriate.

h) where the new school is to be established in substitution for one or more discontinued grammar schools, a statement to that effect and that the school may be designated as a grammar school for the purposes of Chapter 2 of Part 3 of SSFA 1998; and

Not Applicable

i) an indication of the LA's preference for the specialism which the school should have.

The Local Authority's preferred specialisms for the school are Music and Humanities. Kingston's schools share their excellence and no other Kingston school has these specialisms. A music specialism will allow the continuation of the excellent work of the surrounding primary schools and integrate the work of Kingston Music and Arts service to provide excellence and support to the whole borough. Humanities would support system leadership across the borough and help raise standards and progress in English.

3. The date on which the school should open and, where it is proposed that the proposals are to be implemented in stages, information about each stage and the dates on which each stage should be implemented.

The school would open on 1 September 2015 for year 7 pupils only and be at capacity for years 7 – 11 in September 2019.

Post 16 pupils will be admitted from September 2020.

4. Information on—

a) the number of pupil places the school should provide;

The school should provide 240 places per year group (Eight Forms of Entry) with a total capacity for Years 7 to 11 of 1200 pupils.

A Planning and Development brief is currently being prepared to provide a framework to guide the formulation and assessment of development proposals for a new secondary school on the North Kingston Centre site. This will establish parameters for the site in terms of access,

circulation, parking, siting, scale, massing and height. The Transport Impact Assessment work will feed into this brief.

Potential providers are advised that the Local Authority outline specification is for an 8FE school, as forecast numbers demonstrate the need for 240 places per year group. The Planning and Development Brief will assist in determining whether this can be delivered. Any proposals would of course be subject to planning permission.

b) the upper and lower age limits of the school;

The school would provide places for pupils aged 11-19.

c) where it is intended that it should provide sixth form education, the number of pupils for whom it is intended that such education should be provided;

The school would have a total sixth form capacity of 480. This would provide a post-16 place for every pupil in Years 7 – 11 who would wish to remain at the school for their post-16 education. In proposing a sixth form of this size, the Local Authority is taking into account the raising of the school leaving age to 18 from 2015 onwards.

d) where it is intended that it should make early years provision, the number of pupils for whom it is intended that such education should be provided;

Not applicable

e) where it is intended that the school should provide for boarding pupils, the number of pupils for whom it is intended such facilities should be provided;

Not applicable

f) the number of pupils to be admitted to the school in each relevant age group in the first school year in which the proposals will be implemented or, where it is intended that the proposals should be implemented in stages, the number of pupils to be admitted to the proposed school in each stage that the proposals will be implemented;

On 1 September 2015, 240 year 7 pupils would be admitted to the school. In each subsequent year a further 240 pupils will be admitted into year 7. The school would have capacity for up to 1680 pupils on roll in September 2021.

g) whether it is proposed that the school should admit pupils of both sexes or boys or girls only and, in the case of a single sex school where it is intended to provide sixth form education, whether both sexes or boys or girls only are to be admitted to the sixth form;

The school would be co-educational and admit both boys and girls.

h) any extended services which the LA would like to see provided on the site of the school (whether by the LA, governing body or another party);

The school would be expected to offer a comprehensive range of extended services which respond to both the needs of the school population and the wider community. All Kingston schools are extended schools and we would expect the new school to fulfil a requirement to be open outside normal school hours for a range of family, adult learning and leisure activities.

i) whether the school should make provision which is recognised by the LA as reserved for children with special educational needs, and, if so, the range of special educational needs and the number of pupils for which provision is proposed; and

The school will be inclusive and in line with plans for all other non-selective Kingston secondary schools under Building Schools for the Future to meet the needs of children with a range of Special Educational Needs (SEN), it is proposed that the school will have a Specialist Resourced Provision for up to 15 pupils. This will provide specialist on-site provision for pupils with Behavioural, Emotional and Social Needs (BESN) and enable pupils to have their needs met in a mainstream school.

j) the estimated capital costs of providing the school (such an estimate to take account of the standards in Building Bulletin 77: Designing for Pupils with Special Educational Needs and Disabilities in Schools; Building Bulletin 98: Briefing Framework for Secondary School Projects and Building Bulletin 99: Briefing Framework for Primary School Projects).

Capital costs for providing an Eight Form Entry School on the North Kingston Centre site are in the region of £30 Million.

5. A statement explaining that proposals should be in line with requirements set out in paragraph 4 above, but that proposals that do not comply with all of the requirements but meet the need for places in the area will be considered.

Proposals should meet the general requirements of the Local Authority to provide additional secondary school places in the north of the Borough as set out in paragraph 4 a) to j) above.

However, proposals that do not meet all of the criteria above but provide additional places in the north of the Borough will be considered.

6. A statement giving—
- a) the address of the LA; and
 - b) the name of the person to whom proposals should be addressed.

All proposals should be sent to: -

**Anne Redparth – Head of Resources and Commissioning
Royal Borough of Kingston upon Thames
Guildhall 2
Kingston upon Thames
KT1 1EU**

All proposals must be received by 23 August 2010.

7. A brief statement explaining the procedure to be followed after the date when proposals must be received by the LA.

The closing date for proposals is 23 August 2010.

On 3 September 2010 the Local Authority will publish a second competition notice outlining all proposals that have been received by the closing date. The notice will contain any details of any divergence from the Local Authority's specification in the Invitation Competition Notice. It will also;

- **Say how members of the public can obtain copies of the proposals and invite comments on them**
- **Provide the address of the Local Authority to which comments should be sent and the deadline for comments**
- **Provide details of a public meeting where all bidders will have the opportunity to outline their proposals and respond to questions from the public.**

The second competition notice will run from 3 September 2010 to 14 October 2010.

In the event of there being no proposal submitted by the Local Authority by itself or in partnership with another provider, all proposals along with the representations received will be considered by the Kingston Council Executive on 2 November 2010.

If the Local Authority decides to submit its own proposals, or is a partner organisation in any proposal, this will be published in the second competition notice. The effect of this would be to transfer the

power to determine who will be the school provider from the Local Authority to the Office of the Schools Adjudicator. In such circumstances, following the expiry of the second competition notice, the Local Authority would forward all proposals and representations received to the Office of the Schools Adjudicator at the earliest opportunity www.schoolsadjudicator.gov.uk for determination.

There is no prescribed decision making timescale for the Office of the Schools Adjudicator to makes its determination.

8. A statement that any proposals submitted in response to a competition notice must contain the information specified in Part 1 of Schedule 2 and that the information specified in Part 3 of Schedule 5 to these regulations will be published in accordance with regulation 8.

All proposals submitted in response to this competition notice must contain the information specified in Part 1 of Schedule 2 of the School Organisation (Establishment and Discontinuance of Schools) (England) regulations 2007. Please note that information specified in Part 3 of Schedule 5 will be published in accordance with the regulations. For further information on submitting a proposal please refer to the following guide for 'People wishing to enter a new school competition'.

http://www.dcsf.gov.uk/schoolorg/data/guidance_Documents/New-school-comps-guide-amended%202009-04-16%20links%20chqd.doc

9. A statement that the LA will meet the capital costs of implementing the proposals as specified in paragraph 4 (j) above or, if there is an agreement made under section 106 of the Town and Country Planning Act 1990, a statement setting out the buildings to be available, and the obligations to be entered into, on completion.

The Local Authority will meet the capital costs of providing a new school through its participation in the Building Schools for the Future Programme.

10. A statement of any resources that the LA will make available to secure the provision of the services specified in paragraph 4 (h) above.

Overall capital costs include the provision of facilities for use by the wider community outside of the normal school day.

There are no specific proposals at this stage for the types of services which will be provided on site but the Local Authority would work with the school provider to secure appropriate funding to enable the school to offer a comprehensive extended school offer.

11. Where the school will replace existing educational provision that would be recognised by the LA as reserved for children with special educational needs, a statement setting out how the LA believes the proposed new school is likely to lead to improvements in the standard, quality and range of the educational provision for these children.

This proposal is not linked to the closure or replacement of any existing provision for children with Special Educational Needs (SEN).

12. A statement to the effect that the statutory requirement to consult under section 9 (1) has been complied with, a summary of the views expressed and a statement of how full details of the consultation can be obtained.

The Local Authority has undertaken comprehensive consultation with the local community regarding this proposal prior to this competition notice being published. This has fully complied with the statutory requirements to consult on the need for a new school and a range of issues relating to the outline specification for the new school.

In Summer 2009 an informal consultation was held which focused on possible locations for a new secondary school in the Borough.

This was followed by the six week statutory consultation which took place between 15 January and 26 February 2010. Up to 44,000 Public Consultation Documents were distributed to residents, parent/carers of all primary aged children in the Borough, users of the North Kingston Centre site and Hawker Centre site and all statutory consultees. Information was also available on the Local Authority website and there was an opportunity to respond online to the consultation.

A total of 2141 responses were received. Of these 63.4% agreed that a new school should be open in September 2015 in the north of the Borough, whilst 25.9% disagreed and 10.7% were undecided.

The Executive report of 9 March 2010 which outlines the results of the consultation is attached as Appendix A. Also included are the following Annexes to the Executive report: -

Annex 1 – Public Consultation Document

Annex 2 – Notes of the Public Meeting – 9 February 2010

Annex 3 – Summary of consultation results

Annex 4 – Local Authority response to consultation results

Annex 5 – Minutes of the Executive Meeting – 9 March 2010

Further information on this school competition can be obtained from;

**Anne Redparth – Head of Resources and Commissioning
Royal Borough of Kingston upon Thames
Guildhall 2
Kingston upon Thames
KT1 1EU**

Email anne.redparth@rbk.kingston.gov.uk

Tel 020 8457 5276

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