

**Castle Hill School Local Area Working Group Meeting  
Monday 10th October 2008**

**NOTES**

**Attendees:**

Barry Allen (CHAIR) Cllr Mary Reid Cllr Patricia Bamford Paul Dearman Matthew Howell-Hughes PC Dan Wheatley PC Andy Elton Brian Heritage	Wendy Boulton Viv Turner Dalene Nel John Horry Emma Carscadden Jane Wray Gemma Gallant (Notes)
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**Apologies:**

Anne Redparth  
Sgt Boyle  
Karen Heslop

No	Issue	Action By
<b>1</b>	<b>Welcome and Introductions</b>	
	BA welcomed everyone to the meeting and introductions were made.	
<b>2</b>	<b>Issues Matrix - Update</b>	
	<p>a. The Issues Matrix was circulated to the group.</p> <p>b. BA explained that the Issues Matrix comprises of potential issues regarding traffic outside the school.</p> <p>c. MHH explained that the School Travel Plan was agreed in March and RBK will be interviewing pupils again as it is now one year since it was introduced. The action plan is an ongoing process. PD informed that TfL provide funding and that bids are now being worked on for the year 2010/11 and that he will work in conjunction with MHH to integrate any proposals put forward by the school. He emphasised the need for early notice of schemes in order that they can be included in the Plan.</p> <p>d. VT updated that a Staff Parking policy is to be implemented this week as part of the School Travel Plan. This will mean that each member of staff will be allocated a parking space, with staff living further away to be prioritised; those living closer (up to half a mile away) will have an allocated space at the Moor Lane site. This is hoped to reduce parking in Buckland Road, as there is a feeling that some staff are parking there. VT explained that parking permit enforcement is to be done by the school caretaker. Cllr MR advised that a system must be agreed in order that people without permits can be distinguished from parents visiting the site for access to the disabled childrens facilities. BA will follow up with Anne Redparth.</p> <p>e. Cllr PB informed that there are also plans for Chessington Community College to use the playing fields at Moor Lane - care should be taken to ensure that on-site parking is not overstretched. Cllr MR suggested the formation of a working group for discussion of the Moor Lane parking issues. BA will follow up with Anne Redparth.</p>	<p style="text-align: center;"><b>BA</b></p> <p style="text-align: center;"><b>BA</b></p>

	<p>f. BH commented that it is still too early to consider what further repercussions there will be from the school extension, as the extension itself has not yet been planned or designed. The tender has gone out to consultants, with completion of the project intended in May 2010. It was agreed that there will inevitably be issues with works traffic, but the exact situation will not be clear until plans for the extension are put forward.</p> <p>g. JH and WB agreed that the white lines across driveways and other measures implemented so far have not relieved congestion – double yellow lines do not prevent people from parking there at all.</p> <p>h. Both residents agreed that they experience great difficulty in getting out of their driveways on the odd numbered side of the road and out of the road itself during the morning and afternoon school rush hours. JH informed that he is retired and now has to plan his whole day around the school traffic. He advised that a major issue would be for access space needed for emergency vehicles – there is no access at school rush hours.</p> <p>i. Both residents explained that they had experienced high levels of abuse from parents blocking their driveways when they are politely asked to move.</p> <p>j. WB informed that she has taken photos or videos which account for every day the previous week and demonstrate the access problems experienced by both herself and JH.</p> <p>k. It was agreed that obstacles would not resolve the driveway access problem, as there are no resources to enforce them. PD explained that Smart Cars had been in the area to witness the rush hour traffic and capture it on camera.  PD advised that this is about the way parents and carers travel – they are acting in a way that is convenient to them and often through habit. This is part of the reason MHH is undertaking surveys etc. Car sharing needs to be encouraged. VT explained that the issue with the Walking Bus scheme was difficulty in getting parents interested. MHH informed that a Walking Bus operates successfully two days a week at Christchurch School and this should still be considered. Cllr MR suggested that people will change their behaviour if the right incentives are in place – a solution which will enable them to achieve their objectives needs to be sought.</p> <p>l. MHH suggested sending a letter addressed to pupils by class number, from a Junior Road Safety Officer at the Council. MHH also explained that as part of his role, he is happy to attend assemblies in order to raise awareness. A substantial part of the School Travel Plan is about encouraging behavioural change and one of the main objectives is to reduce the need to use a car to travel to school. Pressure can be increased through encouraging pupils to change.</p> <p>m. MHH informed that there is now a London-wide WOW (Walk on a Wednesday) scheme, which encourages children to walk to school once a week, with incentives such as stickers. VT explained that the school currently does this for one month per term.</p> <p>n. Cllr PB advised that she had been informed that Our Lady Immaculate School had adopted a ‘name and shame’ policy, whereby numberplates are published in the school newsletter and put on noticeboards. The scheme worked well.</p>	<p style="text-align: center;"><b>MHH</b></p>
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	<p>o. PC AE emphasised the need to engage with the drivers concerned. PC DW clarified that the Police can not enforce yellow line parking- if someone blocks a drive, they can put a ticket on the car if they are present. However, if the Police are present these problems tend not to occur.</p> <p>p. It was established that one driver still parks to the left of the school gates, where zigzag lines have already been put into place. This is a serious road safety issue as it puts everyone using the zebra crossing at risk (the Smart Cars can not see this from where they are currently parked). DN explained that school staff can monitor the school entrance for only a short time as cars arrive, as they are needed to teach early morning lessons.</p> <p>q. It was agreed that white bar markings would be the best solution for the driveways. PD will send out a letter to affected properties, carrying out a survey to establish which residents want them. These road markings could be put into place and then monitored while work on the School Travel Plan continues and Police monitor the zebra crossing issue. Meanwhile, consideration will also be given to the ways in which the drivers could be engaged.</p> <p>r. With regard to the school car park, VT confirmed that the caretaker has been instructed to only allow entry to those cars displaying either a permit or a disabled badge. The school are also considering how a vehicle barrier could work.</p> <p>s. PC AE suggested that the Police could possibly visit the school and monitor traffic for a whole week in order to also assess where traffic moves to when the Police are present. He will follow up with Sgt Boyle to consider identifying a time for this to take place.</p> <p>t. MHH informed that TfL have compiled a scheme whereby pupils get to decide where their parents can park up to – this is called a safe zone. EC suggested that instead of letters, they should hold a competition for the children to design a leaflet to emphasise the issue.</p> <p>u. PD said that the School Crossing Patrol sites are being reviewed. He has endorsed the retention of a SCP site at Moor Lane/Buckland Road. The Neighbourhood Committee will consider a report during 2009 on all South of the Borough. With regard to the implementation of a zebra crossing at Moor Lane, this would need to be pursued by the school as part of the School Travel Plan in order to gauge support. JH explained that, when driving from North Parade, it is very difficult to look down the road to the right because of the planter. PD noted.</p> <p>v. PD advised that a bid can be made for a Zebra Crossing in order that it is considered in the School Travel Plan. MHH advised that in the light of this meeting with representatives from each party concerned, amendments to the current plan could be made through TfL.</p> <p>w. BA explained that information and drawings used in decision making so far can be found on: <a href="http://www.kingston.gov.uk/castle-hill-school-local-area-working-group">www.kingston.gov.uk/castle-hill-school-local-area-working-group</a></p> <p>x. PD informed that the Mount Road feasibility study will be considered following the possible implementation of a pedestrian gate. It was agreed that speed tables would not be appropriate in Buckland Road to reduce speeds.</p> <p>y. PC DA informed that the Police will again enforce the ice cream van when they are present. It was suggested that children are discouraged</p>	<p>PD</p> <p>PC AE</p> <p>EC</p> <p>PC DA</p>
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	from running near the van, from a safety perspective.	
<b>3</b>	<b>Building Programme Update</b>	
	<p>a. BH informed that he can give little update at this stage as the consultants have just been appointed. Consideration is being given to various locations where the School extension could go. The actual construction will take around a year, so is expected to be completed in June 2010. With regard to access, this will be under consideration, though Buckland Road will need to provide some of the access; construction traffic would not use the road during school rush hours. Residents will also have the opportunity to look at plans and state their opinions before the works are undertaken. BH confirmed that a contract will set the times when the works can be undertaken.</p> <p>b. PD suggested an internal dialogue with BH in order that communication lines are maintained throughout the process.</p> <p>c. BH informed that he will be holding Core Group meetings with the contractor and will discuss who should attend meetings, for example representatives from Traffic &amp; Transportation or Highways.</p> <p>d. It was agreed that BH would join this group for a meeting before the project goes out to consultation.</p> <p>e. Residents asked if CPO of some property would ease access issues. Cllr MR explained that RBK will not compulsory purchase property.</p>	
<b>4</b>	<b>Next Steps</b>	
	BA summarised that a number of issues have been raised and several actions have been taken away from the meeting. Issues from the Matrix have been discussed, and the Matrix itself shows that these issues have and are being considered.	