



Assessment and Support for Learning

Statutory Assessment Team (SAT)

Contact

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Introduction

The Assessment & Support for Learning Service is responsible for fulfilling the statutory duties of the SEN & Disability Act 2001. SAT undertakes the administration of policy and processes for pupils/Statements.

Each school has an allocated caseworker

Core Service (Centrally Funded)

The Service works with schools (usually the SENCO) to:

- Respond to enquiries and/or requests for statutory assessment
- Provide advice to schools on referral routes to decision panels
- Arrange, Clerk and action the Statutory Assessment Panel
- Administrate assessments in accordance with the SEN Code
- Issue Statements of Special Educational Needs
- Present individual cases to the weekly SAAG panel
- Identify school placement and support Schedule 27 consultation
- Advise schools on the requirement and timing of annual Reviews
- Undertake reassessments
- Ensure Statements are amended where necessary
- Liaise with external agencies e.g. Connexions, NHS
- Secure timely review/secondary transfer/key stage transition
- Provide a 9-5 phone service to advise on individual case progress
- Contribute to Governor Training
- Respond to appeals lodged with the SEN & Disability Tribunal, and arranges dispute mediation/conciliation arrangements

To maximise access to regional information and expertise, the Service participates in networks/benchmarking and maintains up to date contacts.

The Service can provide advice to schools being consulted by other authorities and can offer statutory guidance on assessment, review and placement for non-Kingston residents.

Service Available To Purchase

The Service does not provide any PAY AS YOU GO services