



Advice for the Bereaved

Information to help you claim Council Tax Discount

If you have difficulty reading this document because of a disability or because English is not your first language, we can help you. Please call our helpline on 020 8547 5757 or ask someone to call on your behalf.

Can I claim a discount?

Council Tax

If your partner has died and you are now the only adult occupying your home, you may be entitled to a reduction in your Council Tax.

A 25% discount is available for people who live alone.

To apply for this discount, please complete for the form on the reverse of this leaflet and return to the Council Tax Section, Royal Borough of Kingston, Guildhall 2, Kingston upon Thames, KT1 1EU.

If the property of the person who has died remains empty, then the Executors or personal representatives of the estate may qualify for an exemption.

Please supply details of who is acting on behalf of the estate and confirm whether probate has been granted.

If the person who has died was in receipt of a discount, this will be cancelled from the date of death and you may receive a revised account advising of the change.

For further advice, contact the Council Tax Section on 020 8547 5196.

Housing and Council Tax Benefit

Your income will be affected when a partner dies.

If you were in receipt of Housing or Council Tax Benefit, you must contact the Housing Benefit Section who will advise you about your claim.

If you did not claim for Housing or Council Tax Benefit before, you may now be eligible for help if your income is low.

You should apply straight away if you think you may be eligible for help. Please complete the form on the reverse of this leaflet.

For further advice, contact the Housing Benefit Section on 020 8547 5198.

Rented Properties

If you currently rent your property from Kingston Council or a Housing Association and the tenancy is in the name of your partner who has died, you will need to contact them to get advice on your tenancy rights. Details of Kingston Council's Housing Contact Centre are shown opposite.

If the person who has died was living alone and renting a property, you must contact the Landlord to formally end their tenancy.

Kingston Council Housing Contact Centre

Housing Contact Centre
5-8 Tadow
Washington Road
Kingston upon Thames
KT1 3JL

Freephone 0800 077 8416
Email: HousingContactCentre@rbk.kingston.gov.uk

For information on what to do following a death, contact:

The Register Office

35 Coombe Road
Kingston upon Thames
KT2 7BA
Tel: 020 8547 4600
Fax: 020 8547 6188

Advice for the bereaved

Cruse Bereavement Care

PO Box 800
Richmond
TW9 1RG
Tel: 020 8939 9530
Helpline: 0844 447 9400
www.cruse.org.uk

The Compassionate Friends

53 North Street
Bristol
BS3 1EN
Helpline: 0845 123 2304
www.tcf.org.uk

Age Concern Kingston

Raleigh House
14 Nelson Road
New Malden
KT3 5EA
Tel: 020 8942 8256
E-mail: info@ageconcernkingston.org.uk
www.ageconcernkingston.org.uk

National Association of Widows

3rd floor
48 Queens Road
Coventry
CV1 3EH
Tel: 0845 838 2261
www.nawidows.org.uk

Debt and Money Advice

Citizens Advice Bureau

Neville House
55 Eden Street
Kingston upon Thames
Surrey KT1 1BW
Tel: 0870 126 4019
www.kcabs.org.uk

Legal Advice

Community Legal Services Direct

Helpline: 0845 345 4345
www.clsdirect.org.uk

CAB Money Advice Services

Tel: 0870 126 4015

Now Let's Talk Money

www.nowletstalkmoney.com

I would like to apply for (please tick):

Single person discount

Please send me an application form.

I would like to apply for an exemption on the basis that the property is currently empty and probate has not yet been granted.

The Executors are: _____

Address: _____

Probate anticipated/granted: _____

I would like to apply for Housing and/or Council Tax Benefit.

Your name and address:

Telephone number and/or e-mail address (in case of query)

Declaration

I declare that the above information is correct to the best of my belief and hereby claim any discount to which I may be entitled. I understand that the provision of false information may lead to prosecution.

Signed: _____

Name: _____

Please print this page and send the completed form to:

Council Tax Section, Royal Borough of Kingston, Guildhall 2, Kingston upon Thames, KT1 1EU