

THE HOLLYFIELD SCHOOL

SPECIALIST TECHNOLOGY COLLEGE 11-18 CO-EDUCATIONAL FOUNDATION SCHOOL Your Child – Their Future – Our School

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ADMISSION ARRANGEMENTS TO THE SCHOOL 2011

***DISTANCE FROM THE SCHOOL WILL SERVE AS AN OVERRIDING TIE-BREAKER IN THE EVENT OF OVERSUBSCRIPTION WITHIN ANY CATEGORY FOR ALL RELEVANT AGE GROUPS**

1. Looked After Children.*
2. Places will be offered to those with a brother or sister attending the school at the time of admission, including adopted, foster, step or half siblings living at the same address.*
3. Places will be offered to those able to provide written evidence from a suitably qualified person such as a doctor, social worker or Educational Welfare Officer at the time of application of particular social or medical needs which can only be met most appropriately by attendance at Hollyfield. *
4. The remaining places will be offered to those living nearest the school, as measured by the Council's Geographical Information System, in a straight line to the main steps at the front of Albury House, with those living nearer being afforded the higher priority.*

Places will be offered to those pupils where the secondary school has been named in their Statement of Special Educational Needs, in accordance with the Education Act 1996 and the Special Educational Needs Code of Practice.

LATE APPLICATIONS

Late applications will be dealt with in accordance with the Local Authority's policy.

WAITING LIST

For entry into Year 7 in September 2011, following co-ordination, the waiting list will automatically consist of the names of all unsuccessful applicants who have not had a higher preference offer and will be held in criteria order.

Parents can request to add names of children who have had a higher preference offer, or who did not originally name the school as a preference, to be added to the waiting list. These names will be added in criteria order and the waiting list will be held indefinitely. Parents will be asked at the end of the academic year if they wish their child to remain on the list.

IN YEAR APPLICATIONS

From 1 September 2010, all applications for admission to all year groups 7 to 11, must be made to your home Local Authority (LA) on their In-Year application form and if you wish to apply for a place at this school, you must name the school as one of your preferences on your home LA In-Year application form and submit this to your Home LA.

For entry into Years 7 to 11, the position of any applicant on any waiting list will be determined using the oversubscription criteria as outlined in paragraphs 1) to 4) above.

Admission of twins, triplets, other multiple births and siblings born in the same academic year.

Where a parent applies for entry into the same year group for more than one child and it is not possible to offer places to all the siblings (adopted, half, step- or foster- brother or sister, living at the same address) the children's names will be added to waiting list in accordance with the published admissions criteria, in the same way as for other children.

Where there is one school place available and more than one child is eligible for the place under the published admissions criteria, the parent will be asked whether or not she/he wishes to accept the available place.

The Governors wish to offer 180 places for the year commencing September 2011