

VEHICLE CROSSING APPLICATION - CHECK LIST BEFORE SUBMITTING APPLICATION

1. Do you live on a classified road (please see attached list)?

If yes, then you will need to submit a planning application. Do not proceed with this application.

2. Do you live in a multi-dwelling property (e.g. Flat, maisonette)?

If yes, then you will need to submit a planning application. Do not proceed with this application.

3. To assist in reducing the amount of surface water (rain) being discharged into the sewer network and thus reduce flood risks for the future, you will need to drain your hard-standing in a sustainable way.

The hard-standing will need to be drained into the surrounding ground, by sloping it away from the highway and/or into a soak-away pit. Direct discharge into your piped drainage system or on to the highway is no longer permitted under Planning regulations.

4. Do you think you are unable to build your hard-standing without draining it directly onto the public highway or into your piped drainage system?

If yes, then you will need to submit a planning application for that purpose. Do not proceed with this application.

5. Is or was the property owned by the Council?

If yes, then you will need to obtain permission to park a vehicle within the property from the Area Housing Manager. Do not proceed with this application until such permission has been granted and you can provide written proof.

6. Does the crossing position conflict with a designated parking bay?

If yes, then the Traffic Management Order will very likely need to be amended. Please contact the Council's Parking Section. Do not proceed with this application.

7. Will a lamp column need to be moved?

If yes, the additional cost will be approximately £900 for a standard 'residential' street column.

8. Will a sign and/or post need to be moved?

If yes, the additional cost will be approximately £130 per post.

9. Is there a Cable TV inspection cover within the proposed crossing area?

If yes, this will need to be strengthened by Virgin Media who are currently charging about £1100.

10. Does a gully grating or cover form part of the kerb?

If yes, then this will need to be converted into a channel gully to allow the kerb to be lowered. The additional cost will be approximately £900.

11. Is there a street tree or its roots in the way?

If yes, it is unlikely that your application will be successful. If you do proceed, the tree/roots will be inspected by the Council's Arboricultural (Tree) Officer for a decision to be made. The Council's general policy is to protect street trees, so it is only in very special circumstances that permission might be given for a tree to be removed. If the Officer considers the tree does not warrant retention, the following costs will apply to remove it and plant replacements (please see information notes):-

Young	=	£ 375,	Small	=	£ 760,
Medium	=	£1200,	Large	=	£1680.

12. The approximate cost of constructing a crossing is as follows:-

(These costs do **NOT** include any of the ancillary works stated above)

Kerb to Boundary						
1.0m	£430	£480	£530	£710	£760	£810
1.5m	£500	£555	£610	£840	£905	£970
2.0m	£570	£635	£695	£970	£1055	£1135
2.5m	£630	£705	£775	£1100	£1175	£1300
3.0m	£690	£775	£860	£1235	£1300	£1460
3.5m	£750	£835	£940	£1365	£1470	£1625
4.0m	£810	£915	£1020	£1500	£1645	£1790
Width of opening	1.0m	1.5m	2.0m	3.0m	3.5m	4.0m

The above table is only a guide to the possible cost of a crossing. The actual cost will depend upon a number of factors and the existing highway construction.

13. What if my garden is too small for a standard parking space?

If you are not able to provide a parking space 4.57 metres (15 ft) or more in length, measured at right angles to the road, by 2.4 (7ft 10ins) **your application will be refused**. However, in special circumstances and with the exception of Kingston Town Neighbourhood, your Neighbourhood Committee might consider allowing "short frontage parking". There is no guarantee, however, that an application to the Neighbourhood Committee will be successful.

PLEASE NOTE: If you require Planning Permission and/or other permissions, prior to applying for a crossing to be constructed, it is recommended that you apply for the other permission first and do not submit your vehicle crossing application and pay the fee. Please make cheques payable to "Royal Borough of Kingston". You should expect a response to your application with 4 weeks of it being received and for your crossing to be constructed 8 weeks after payment has been made. The current application fee is £77.