

**Director of Learning and Children's Services
Patrick Leeson**

Enquiries to: Jean Cousens

E-mail: jean.cousens@rbk.kingston.gov.uk

To: Headteachers of community and foundation schools
cc to Chairs of Governors and RE Subject Leaders

1 August 2007

Dear Colleague

KINGSTON SACRE: SCHOOL RE INFORMATION STRATEGY

Standing Advisory Councils for RE (SACREs) have a legal duty to report to the local authority on RE and collective worship. As part of their advisory role, SACREs might request information from schools about the standards, quality and provision for RE. The HMI for RE has advised all SACREs to develop a strategy for collecting information on RE in local schools.

Last year, all schools were consulted on a draft RE Information Strategy by the Kingston Standing Advisory Council for RE (SACRE) which included a request to schools (community and foundations schools only) to send annually to the SACRE copies of any RE self evaluation documents or the completed RE annual feedback form. **Many thanks** to those schools who responded, and to all those schools which sent in returns; the results were summarised for the SACRE meeting on 8 November 2006 (report available in the agenda on the website www.kingston.gov.uk/council_and_democracy/committeeminutes) and will inform the SACRE's development plan.

I am therefore writing to request again this year that you arrange for the following to be sent to the clerk to the SACRE (c/o Democratic Support, Guildhall, Kingston KT1 1EU):

- EITHER a copy of a completed RE **self evaluation review** (either the RBK subject leader's guide or the AREIAC self evaluation toolkit) for 2006/07 academic year
- OR the **attached annual feedback form** (completed for the 2006/07 academic year)
Schools are welcome to augment this with any additional material about RE performance or other comments.

As any issues arising from the responses may be included in the SACRE's Annual Report to the QCA, I would be grateful if you would **respond by Monday 15 October 2007**.

Many thanks.

Yours sincerely

**Patrick Leeson
Director of Learning and Children's Services**



**Guildhall
Kingston upon Thames
Surrey KT1 1EU**

**Direct Line: 020 8547 5023
Fax: 020 8547 5125**

FORM FOR ANNUAL R.E. FEEDBACK FROM SCHOOLS TO THE SACRE 2006/07 ACADEMIC YEAR

Name of School	1.	
Name of RE subject leader	2.	
Email address of RE subject leader	3.	
4. Overall effectiveness of RE provision	Is the RE Plan integrated into the School Development Plan?	YES/NO
5. Views of pupils, parents/carers and other stakeholders	Have you undertaken an annual RE Self Evaluation? Did you use the AREIAC or RBK toolkit? Did the review take 'stakeholder' views into account?	YES/NO AREIAC / RBK YES/NO
6. Main characteristics of provision for RE in the school	What is the per pupil school budget for the RE department?	£.....per pupil OR £(total)for. pupils in the school
	For Secondary Schools: What is the maximum pupil teacher ratio per week for any member of staff teaching RE?	e.g. 200 pupils per week
7. Quality of teaching and learning	For Primary schools: Is the subject leader for RE professionally trained to teach RE? For Secondary schools: What proportion of staff teaching RE are specialists in RE?	YES/NO e.g. 2 out of 4
	How many of the schools' RE teachers are:	e.g. of 4 teachers: Developing 2 Established 1 Advanced 1
	How many hours specialist RE training have been received this year: [a] total hours for all teachers? and b) number of teachers trained?]	e.g. a) 17 hours b) 3 staff members
	What is the overall quality of teaching and learning in RE?	Outstanding / Good Satisfactory / Inadequate
8. Quality of provision: curriculum	Is the advisory RE entitlement provided as follows?: Key Stage 1 36 hours per year Key Stage 2 45 hours per year Key Stage 3 45 hours per year Key Stage 4 40 hours per year	YES/NO YES/NO YES/NO YES/NO
9. Quality of provision: assessment	Is there a systematic approach to recording assessment of pupil progress in RE in relation to the Agreed Syllabus or national framework levels?	YES/NO
10. Pupil personal development and wellbeing	Does the school have an agreed definition and approach to spiritual, moral, social, and cultural development?	YES/NO
	Is this approach to SMSC included in the School Development Plan?	YES/NO
11. Please add on the reverse of this sheet any additional comments which the school would like to report to the SACRE on: <ul style="list-style-type: none"> RE provision, for example in relation to the effectiveness of the Kingston Agreed Syllabus or numbers of withdrawn pupils. the contribution of SACRE and the local authority to RE development. 		
12. Collective Worship <i>(not taken from RE toolkit but ref page 34 on school profile reporting on statutory compliance)</i>	How would you evaluate the quality of experience your pupils gain during collective worship/ assemblies? <i>(please add any other comments on the reverse of this sheet)</i>	Outstanding /Good Satisfactory / Inadequate
	Is an approach to collective worship / assemblies included in the School Development Plan?	YES/NO

Signed.....HeadteacherDate
 Signed.....Head of RE / RE Coordinator

Schools are requested to send EITHER a copy of their RE self evaluation documents OR a copy of this feedback form completed to the SACRE clerk, Democratic Support, RBK, Guildhall, by **Monday 15 October 2007**
 (email: jean.cousens@rbk.kingston.gov.uk; fax 020 8547 5125)